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Minutes from the meeting of the University of Montana Faculty, 1917

State University of Montana (Missoula, Mont.). Faculty

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Minutes of the Faculty Meeting at The State University held January 5th, 1917, at 4:30 P. M.

Minutes of the meeting of December 14th were read and the following correction made: concerning Mr. Thomas Asha's petition, the phrase in Dr. Kirkwood's statement "suggest- that in his opinion" changed to "Asked if it had not been the custom."

Dean Jameson was called upon by President Scheuch to present the matter of regular convocations to be held once a month for the women of the University. In case the faculty objected to allowing the regular convocation hour for this purpose, Mrs. Jameson asked that a changeable hour be allowed, so that the same class would not suffer on this account. Motion made by Dr. Rowe that this matter be referred to President Scheuch, Dean Jameson and the Convocation Committee. Mr. Casey then stated that the Convocation Committee had met with President Scheuch some three weeks ago and decided that if one hour a month of the regular time for Convocations were given to the women, and a person of more than usual importance should come to Missoula, or if Chancellor Elliott should arrange for a speaker on that date, there would be a conflict. He further stated that it was Chancellor Elliott's wish that regular convocations be held to arouse spirit among the student body and that the effect of these meetings would be lost, if the plan in question were followed. Dr. Rowe again made motion as follows: that the matter be referred to President Scheuch, Dean Jameson, Chancellor Elliott and the Convocation Committee with power to act. Motion seconded and carried. In this connection Mr. Daughters discussed the matter of students being excused from class without the knowledge or consent of the instructor, for special convocations, consultations, etc. No action taken.

*Convocations
for Women*

Professor Carey spoke at length asking for faculty cooperation in getting out the class schedules promptly. He emphasized the fact that the reports asked for were made in careless and incomplete form and required a great deal of his time and that of the stenographer in getting the material ready for the printer.

*Class
Schedules*

In connection with a letter received from Chancellor Elliott asking that a committee be appointed to rearrange the catalog with the idea of having all the catalogs of the institutions comprising the University of Montana printed more uniformly, President Scheuch asked the faculty to consider the courses they wished to offer for the next year so that when the material is called for it could be obtained on short notice.

Catalog.

Extracts from meeting of the Athletic Committee held January 4th, 1917, were read as follows:

"After discussion and the reading of some of the evidence regarding the participation of certain students in basket ball game with Helena High School on December 28th, it was moved by Professor Rowe, seconded by Professor Smith.

*Athletics-
A.S.U.M.
Helena Game*

First Clause

1. That Mr. John Patterson be requested to resign as Manager of the U. S. U. M.
2. That Mr. Patterson be debarred from holding any student office during the remainder of this collegiate year.
3. That Mr. Patterson be debarred from participation in any extra-curricular activity for the current collegiate year.

Second Clause.

1. That Mr. Ray Ricketts and Mr. Ernest Prescott be debarred from participation in basket ball during the current basket ball season.

Athletics-
A.S.U.M.-
Helena
Game.

Third Clause.

1. That a vote of censure be passed upon Mr. Claude McQuarrie and Mr. John Dietrich for participation and collusion in said game of basket ball with Helena High School on December 28th, 1916.

Motion carried."

President Scheuch mentioned in this connection that the Committee on Admission and Registration had dismissed the following students from the University on account of poor scholarship for the remainder of the collegiate year: Jack Clarke, Llewellyn Powers, James Taylor and Roy Tobey, Motion made by Mr. Phillips that committee's action be approved. Seconded and carried.

Students
Suspended
Poor
Scholarship

A communication addressed to the Committee on Admission and Registration and signed by Dean Skeels of the Forestry School was presented, in which Dean Skeels asks for the dismissal from the University of Dorrance Roysdon, a non-resident student enrolled in the School of Forestry, for insubordination and poor scholarship. Dean Skeels states that Mr. Roysdon is at present passing in only 6 hours of his work and that he has 49 absences against him. He further states that he is a disturbing factor in the school, finding fault with the training that is given, is insolent and breeds a spirit of discontent among his fellow students. The communication includes recommendation of the Committee on Admission and Registration that Mr. Roysdon be dismissed from the University for the remainder of the college year on account of insubordination. Motion made and seconded to accept recommendation of the Committee on Admission and Registration. Carried.

Form of
Diploma

In compliance with request of Chancellor Elliott, President Scheuch asked that such members of the faculty who were interested in the question of the form, wording and arrangement of the diploma now in use, would kindly give suggestions in this matter.

On Motion, meeting adjourned.

J. Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held January 18th, 1917, at 4:30 P.M.

Minutes of meeting of January 5th were read and approved.

The following resolutions were adopted:

"WHEREAS: in the providence of God, our colleague and friend, Dean A. L. Stone, has suffered so severe a blow in the death of his beloved wife and helpmate; and

WHEREAS: we of this Faculty recognize the sterling and admirable character of the deceased, and realize what a force and what an inspiration she was in the life of our colleague, and what the absence of her guidance and encouragement must mean to him;

THEREFORE BE IT RESOLVED: that we extend to Dean Stone and his children the heartfelt sympathy of this Faculty and express the thought that we too share in their sorrow in our own loss of a staunch friend to the University, a power for good in our community, and a noble example of true and strong womanhood.

BE IT FURTHER RESOLVED: that a copy of these resolutions be sent to the bereaved family, and that another copy be spread upon the minutes of the Faculty of this institution."

The following note from Dean Stone was then read:

"Dear President Scheuch:

Will you kindly convey to the members of the University Faculty our sincere appreciation of the sympathy and encouragement which have come to us from the campus during our dark hour?

The children and myself are deeply grateful.
Arthur L. Stone."

Monday, Jan. 16th, 1917.

The following communication presented by the officers of the A.S.U.M. was read:

Jan. 11, 1917.

"Faculty,
State University of Montana,
Missoula, Montana.

Dear Sirs:

The Association Students of the State University of Montana at Missoula at a special meeting held in Convocation Hall this morning passed the following motions:

FIRST: That Mr. Patterson's resignation be not accepted and that a communication be addressed to the Faculty asking them to reconsider their action requesting Mr. Patterson to resign and that he be recognized as manager until the students will have had time to take action according to the constitution of the A.S.U.M., Article 5, Section I.

Death of
Mrs. Stone

A.S.U.M.
Athletics

SECOND: The student body protests to the Faculty, the action taken in the case of the five men who participated in the Helena game, and requests that the Faculty reconsider that action for the following reasons:

That they have made an unjust discrimination in that all five upper classmen participating in the game knew or should have known when they left Missoula, that it was not a University game. That all of these men knew for several hours preceeding the game that it was not a regular University game, although it had been advertised as such. Having tried to correct the misrepresentations, but knowing they had failed to do so, they appeared and played the game. Disregarding the fact that two of the upperclassmen are officers of the A.S.U.M., and considering them merely as student all five upper classmen are in the same situation in that they played as representatives of the University of Montana, knowing that they had no authority to do so: the only possible distinction being that Patterson, Ricketts and Prescott originated the idea, which we do not consider important.

Respectfully submitted for the A.S.U.M.

(Signed) Stuart McHaffie, Pres.
Gladys Lewis, Sec'y."

Motion made by Mr. Phillips that the matter be laid on the table. Motion seconded by Mr. Bateman. Carried.

President Scheuch then read the following extracts from Administrative Memorandum No. 21 from the Chancellor's Office, concerning the examination system:

- "1. The specified times at which regular written examinations are held.
2. Whether or not at the end of each semester there is a particular examination held during which regular instruction is discontinued; if so, the length of time during which instruction is discontinued
3. Who arranges the examination schedules?
4. The usual length of examinations given in regular courses.
5. Weight attached to examination in determining a student's final credits.

The above points are merely suggestive of the trend of my inquiry. I hope you will add any other information that seems to you pertinent to a proper understanding of the examination as a part of the instructional plan of the institution."

President Scheuch stated that a copy of this memorandum would be sent to the faculty members and asked that suggestions be given in this matter.

In this connection, President Scheuch stated that the Chancellor wishes to have all new courses submitted to him for approval before appearing in the schedules. President Scheuch suggested that the new courses for next semester be presented at this meeting.

A.S.U.M.

Examinations

New Courses

New courses were submitted as follows:

H. E. Smith	"Accounting Problems"
Dr. Coffman	"The Chief European Dramatists" (open only to a Senior student as a seminar.)
Dr. Levine	"Investments and Speculations" "Commerce and Commercial Policy"
Mr. Mustaine	"Organization, Management and Equipment" "Medical Gymnastics and Massage".
Dean Whitlock	The alternating courses of "Partnership" and "Negotiable Instruments" (These courses are stated in the register.
F. O. Smith	"Psychology of Religion" "Normal Psychology" "Mental Tests" (continuation of Experimental Psychology).
Mrs. Macleod	To change title of "Dramatic Personation" to "Dramatic Art".
Mr. Thompson	Now giving course not listed in register - (Adv. Elec. Theory), occasioned by leave of absence when last register was published.
Mr. Schwalm	Now giving courses not listed in register and wishes to offer "Advanced Anatomy" next semester.

New
Courses

Prof. Carey, Chairman of the Schedule Committee, explained that in the case of a new department, the Chancellor is inclined to be lenient in regard to offering courses not listed in the register.

Mr. Bateman, as a member of the Scholarship Committee then presented a report of investigations he had made regarding the grading systems used in other institutions as compared with that employed in this institution.

(See Exhibit A)

Dr. Kirkwood stated that the Scholarship Committee did not care to make a recommendation at this time on Mr. Bateman's report - that the matter was in the hands of the Committee on Re-organization, who would have certain recommendations to make.

Dr. Jesse mentioned that he had learned from the Scholarship Committee that they would be willing to give to any instructor or department the charts of their own grades.

Mr. Bray raised the question as to the number of grades used in making the percentages, stating that the numbers in this institution were very small in comparison with the number at Harvard and other large institutions.

Mr. Smith called attention to the fact that in certain charts, grades of the same students were used, but that percentages in different departments varied greatly.

A discussion then followed concerning the ability or inclination of students toward certain lines of study and their indifference toward other subjects, thus causing the variation in their grades.

Grading
Systems

Dr. Kirkwood then presented the following tabulation with regard to reports on attendance for the past two semesters:

"The following figures represent data on attendance during two semesters (second semester 1915-16 and first semester 1916-17). There was no penalty on non-attendance during the former semester, but during the latter, the 17 hour rule was in effect. The figures are on eleven weeks in each semester, excluding partial weeks before and after the Holidays and other weeks in which exceptional conditions disturbed the normal:

	2nd Sem. 1915-16	1st Sem. 1916-17
Average No. absences weekly	328	313
" %	65.6	54
" No. daily	66	57
" %	13	9.8
" No. instructors reporting	38	47
" %	69	75.8

In the former semester the enrollment was 500, in the latter 580 (excluding a special class in Phys. Educ.) Not only is the actual number of absences less in the latter case, notwithstanding the greater number of students, but the difference would probably be much greater, owing to the fact that a considerably greater number of the instructors regularly reported the absences in their classes this year than did so previously."

At the request of President Scheuch, Dr. Kirkwood also presented the following motion which resulted from a conference of the Scholarship Committee with the Chancellor concerning absences:

"Inasmuch as a considerable number of absences have occurred from gymnasium classes, and in view of the difficulties involved in dealing with these absences, Chancellor Elliott, in conference with the Scholarship Committee, suggested, and it is hereby moved, that a committee of five members of the faculty be appointed by the President to investigate the methods of conducting the courses in Physical Education, that this committee be authorized to associate with itself such expert assistance as it may deem necessary, and that it report to the faculty as soon as possible its findings and recommendations."

The motion was seconded by Prof. Carey. Then followed a discussion by Dean Skeels, Dr. Kirkwood, Dean Whitlock, Mr. Thompson, Mr. Bateman, Mr. F. O. Smith and Mr. Holliday concerning the question as to whether the Chancellor or the Faculty should make this investigation and the interpretation of the phrase "investigate the methods of conducting the courses in Physical Education."

President Scheuch explained that the reason for the investigation of this particular department was the fact that Physical Education and Freshman English are required of all Freshman and Sophomore students and since there have been a very great number of absences in the Department of Physical Education, it was thought that the matter should be investigated. He further explained that the phrase "such expert assistance" meant physicians or others qualified to examine into the sanitary conditions, etc.

It was suggested that Mr. Mustaine should have a chance to present his views of the matter.

Attendance

Absences
in Phys. Educ.

Investigation
of Department

Dr. Kirkwood states that the committee had interviewed Mr. Mustaine at different times and that he had been notified of the contemplated action at this time.

Dean Whitlock spoke as follows: "I do not think the motion as stated by the committee corresponds to the interpretation as stated by the President. I think the Chancellor should investigate the methods of instruction in Physical Education. I do not favor the plan of having the methods of instruction in any department investigated by a committee of the faculty - a department which they know nothing about. I wouldn't want them to investigate the methods of instruction in the Law School."

Mr. Bateman: "The matter of facilities in the building were considered. The Chancellor wondered if we could not devise some other form of Physical Education to meet the conditions."

Mr. Mustaine: "It doesn't matter to me if a committee wishes to investigate the needs of my department. I will be glad to give you my time if you can give me your time. Will be glad to explain the difficulties and methods we are trying to bring into effect in order to bring about good results. I do not have any fears that Physical Education will be made optional here. I don't think any rational Faculty will pass any action of that kind. Lack of sufficient authority and of sufficient backing have made it difficult for me. Have had to use my own ingenuity in dealing with the men. The men feel antagonistic toward me for insisting that they come to class. Have thought of asking the Chancellor or President to appoint an advisory committee to act in this matter. Students should be made to feel that there is no escape from Physical Education and that all absences should be made up within the week in which they occur. In Kentucky we had 80% of the students present with an enrollment in the department, of over 400. The girls' attendance this year has been fine. Very few Freshman girls have been persistently absent this year and I think the rule regarding 17 absences has been a good deal of value. The greatest percent of absences has been on the part of the Sophomores. The Sophomore class meets from four to five and there are two laboratories at 4:30 and maybe more. That will account for part of the absences from Sophomore classes. I have no objection to an investigation being made of the methods used in my classes, but I wonder if the virtues will be reported along with the vices. It is rumored that military training will take the place of Physical Education. If that comes to a test, will have arguments ready to present against it, not that I am opposed to military training. I think, as Mr. Whitlock stated, that it is not up to the Faculty to investigate any department of the University, but if you wish to do so, have no objection." During his discourse, Mr. Mustaine spoke with regard to physicians being members of the committee, stating that he did not consider them capable of judging; that an investigation concerning the sanitary or unhealthful condition of the Gymnasium should be made by the State Board of Health.

Absences
in Phys. Educ.

Mr. F. O. Smith moved that the motion be referred back to the committee for re-statement. Motion seconded by Dr. Holliday.

Dr. Kirkwood: "Physical Education is a required subject and every student who comes to the University has to take it. Every member of the faculty has an interest and a legitimate interest in just how this subject is taught. Under the circumstances it is not impertinent. Think we all have a right to investigate methods of instruction. The committee has presented the sentiments of the Chancellor - the very words of the Chancellor."

Motion made for adjournment. Only 12 in favor. Motion made to adjourn until Tuesday at 4:30 P.M. Carried.

Stella Stillwell
Secretary.

Meeting of the Faculty of the State University
held Tuesday, January 23rd, 1917, at 4:30 P.M.

The following members were absent: Bray, Burleigh, Buckhous, Haxo, Holliday, Howard, Levine, Mrs. Macleod, H. E. Smith, A. E. Spaulding, A. L. Stone.

Extract from a letter from the Chancellor was read as follows:

"In order that there may be no misunderstanding relative to the matter, will you not take up with the faculty and with the local executive board the proposal for the payment of a diploma fee by all graduates. I am asking each of the other institutions to do likewise. As soon as definite action has been taken, will you not write me."

Motion was made by Dr. Rowe that a fee of \$5.00 be charged for all baccalaureate degrees, including Law. Motion seconded by Mr. Daughters. Then followed a discussion by Dr. Elrod, Mr. Bonner and Prof. Aber favoring the idea of charging only the actual cost of the diploma. It was mentioned that the cost of the diploma including the lettering would amount to about \$5.00. The motion made by Dr. Rowe was carried.

*Diploma
fee*

President Scheuch requested that all semester grades be reported by Saturday, January 27th, at 6 P.M., and that grades for continuous courses should be marked with the letter "n".

Professor Daughters then presented a matter concerning practice teaching at the Missoula County High School, asking permission to enter into a contract with the high school, providing for University students to do substitute work and in that way meet the requirement for practice teaching; and that a maximum period of absence be arranged - say two weeks.

*Practice
Teaching -
Ms. Co.
H.S.*

Dean Skeels stated that a matter of this kind is already provided for under departmental work.

Dr. Kirkwood brought up the question as to how much special work of any department could "cut into" the work of other departments.

Prof. Daughters explained that in most cases the absence would not be for longer than two or three days.

Dean Skeels spoke of the lack of proper apparatus for use in case of fire. Motion made by Prof. Aber that the faculty recommend to the Chancellor that the Superintendent of Buildings and Grounds secure apparatus that he thinks necessary in an emergency of this kind. Motion seconded by Mr. Casey. Carried.

*Fire
Apparatus*

The motion presented at the last faculty meeting by the Scholarship Committee concerning absences in the Department of Physical Education, was again read.

Dr. Kirkwood then explained that the motion could not be modified so far as its intent was concerned, but the motion was amplified in the form of a resolution, which follows:

RESOLUTION.

WHEREAS, a considerable number of absences have occurred from gymnasium classes, from 80 to 100 each week, or about 25% of all the absences reported in the University, and

*Absences
Dept. Ph. Ed.*

WHEREAS, 25 or more students who are registered in the required courses in Physical Education have not reported to classes at all this semester and several others are seldom present, and

WHEREAS, there seems to be undue opposition on the part of students to the Physical Education requirement, thereby rendering difficult its enforcement, and

WHEREAS, Chancellor Elliott in conference with the Scholarship Committee, suggested that the Faculty of the State University look into this matter by appointing a committee according to the specific directions hereinafter stated, therefore be it resolved

That a committee of the Faculty be appointed to inquire into the methods of instruction in the required courses in Physical Education, and the cause of the absences, and be it further resolved,

That this committee be vested with plenary powers and that it be authorized to associate with itself such assistance as it may deem necessary, and be it further resolved,

That the committee report to the Faculty recommendations looking to the elimination of the difficulties above mentioned and the providing of the best possible courses in Physical Education, and facilities for conducting the same.

It is expressly stated that nothing in these resolutions is intended to reflect on the professional qualifications of any instructor."

Absences
Dept. Phys. Ed.
Investigation

Dean Skeels: "There seem to be courses in two departments which may be investigated by this Faculty - Freshman English and Physical Education. There are many things about the wording of this motion that I do not think are right. The motion still reads "methods of instruction". A great many other things probably need to be looked into much more than the methods of instruction. I doubt if that part really needs to be gone into. It is difficult to get an understanding about this. A great many people told me there were a great many purposes in this motion. I don't think we should be asked to vote on a motion of this kind without its being fully understood. We are not taken into the confidence of the Scholarship Committee. We do not understand what the Chancellor talked over with them, and why it is given to us to handle. We are asked to use certain words in the motion which seems to be a strange thing. It invests the committee with plenary powers and we don't know how far that might go. They are to have entire power to do what? And to go how far? The committee is to employ expert help or advice. I don't understand that this faculty has the right to authorize the employment of people. Something was said of employing doctors. They are not competent to judge things of this kind.

(Dr. Kirkwood here stated that the present motion does not call for "expert assistance")

Dean Skeels: "I am not opposing the general reason for this. I know something there must be changed. Think the whole question should be opened up as to whether advisable or not to require Physical Education at all. I think the question is largely whether or not we are prepared (as to equipment) to give the courses that students are required to take. I offer the following substitute motion:

"That a committee of the Faculty be appointed to learn what conditions in the Department of Physical Education are responsible for the absence of students

from required courses, and to report to the Faculty what modification in the Faculty's present requirement of these courses is advisable; and that this committee confer with Professor Mustaine and report what changes or improvements can be made by the department to remedy such conditions as may be found unsatisfactory."

Dr. Kirkwood: "Concerning the statement of Mr. Skeels 'that you are not taken into the confidence of the Scholarship Committee'-- this motion was intended to set forth the reasons just on the face of it. This is not a creation of the Scholarship Committee. The committee was simply delegated by the Chancellor to ask that a committee be appointed to inquire into the methods of instruction and that the committee be vested with plenary powers and to associate with itself such assistance as may be necessary. We brought to the faculty the message of the Chancellor. The committee is not fighting for the adoption of this resolution. I want only to explain or make clear any questions that may be asked. As far as going into the question of the merits of the work of the department, that seems to be aside from the privilege of this body. If any question needs attention, let the faculty appoint the committee to inquire into the thing and make recommendations as to improvements and facilities. We have to have facts from which to reason this thing. We can adopt their recommendations or reject them as we see fit."

Dr. Lennes: "The fact that this thing was recommended to the faculty by the Chancellor should have no weight with the faculty except that it comes from an educator. We vote as a body absolutely independently. I am opposed to the resolutions as they stand. I should like to offer the following amendment: "That the committee be appointed to inquire into the facilities offered by the Department of Physical Education in order to ascertain whether or not under present conditions the faculty is justified in enforcing the Physical Education requirement". In the matter of inquiring into the kind and quality of the work of any of our colleagues, I scarcely believe that is the kind of thing to be handled by the faculty. That seems to be a function of the executives. Those who have assumed the executive duties of this institution should bear them. This seems an absolutely pernicious motion which would lead to all sorts of things in the future. This will become a precedent. It will become a kind of University policy which I believe will be one of the most dangerous things we can do. We make requirements as to what these people shall do for graduation. If then, it appears that certain departments have not the facilities, we can waive the requirement for the present.....It seems this thing goes away too far. It permits me to investigate you or you to investigate me."

Dr. Rowe seconded the substitute motion made by Dean Skeels.

Prof. Aber objected to the phrase "investigate the methods of teaching". Offered the following: "that a committee be appointed to inquire into the present requirements of Physical Education and the facilities for meeting these requirements."

Dr. Rowe: "The next paragraph is rather illegal and full of innuendoes. Almost anything can come under this head. I think it would be a fine thing to investigate my department if it were with the feeling to help me - not to probably injure me. It seems to me that all three of those paragraphs are entirely out of place (the first three). I might not teach the same as some one else and at the same time get good results. This authority in calling in some one else and making a sort of law suit out of it is a bad thing."

Absences
Dept. Ph. Ed.
Investigation

If a committee of four or five or six were appointed to confer with me and help me, I would say alright - if it is a spirit to save me and not the other thing. I think the resolution of Mr. Skeels would take care of the whole thing. If there are things wrong, let us get back of it and help it as a department - to save Physical Education, to save the men over there and to save the department, if there is any feeling on the part of the Chancellor or anyone else."

Phillips: "I do not mean to criticize the Department of Physical Education, but if the committee's powers are limited, we entirely miss the point of any consideration of the point at all. This matter of methods of instruction, I think, has been entirely misconstrued. The question, as far as I understand it is that students claim there has been too much in the way of book assignments in the Department of Physical Education. If the faculty is opposed to book instruction or courses of that sort, then say so. I think that is all that can be construed in "methods of instruction". I am in favor of giving the committee full power to act."

Kirkwood: "I should say the committee might take up several lines of investigations. It isn't for me to instruct the committee if it is appointed. But if a student comes here with stooped shoulders, or other defects that might be remedied in a few years, that should be taken into account.....If it is a fact, as it seems to be, since some of our best students absolutely refuse to go to the gymnasium and carry on the work there, it should be looked into. I would say that the committee should take Mr. Mustaine into their confidence the first thing and learn from him his plans, his ideals, and the facilities he has with which to carry on his work. They should also learn the best practice used in other institutions. Nothing personal in these resolutions at all. It might be the most helpful thing any department in this institution has ever experienced".

Mustaine: "I haven't much to say in addition to what I said at the last meeting. Have no objection to an investigation being made, but if any department here is ideal, it is a bad thing. It is dead. My department is not ideal, but don't believe it is as bad as the discussion would seem to indicate. Don't think it is as bad as the Chancellor may have been led to believe. The good students don't go to the Scholarship Committee and tell them what a fine thing we have over there. It is only when called up for poor scholarship or non-attendance that they have to make some sort of excuse. Some of the men may not like me personally - I don't know of any of that sort. At the same time, there are probably students here who have some objection to the department in various ways - against the Physical Department or against the work. I know the students always feel it is a lot of work to undress, take a bath and redress again for the street, so there are a number of them who don't come for that reason. Sometimes I find someone who doesn't come for a personal reason - a physical defect or something of that sort that he feels a hesitancy in explaining even to me. The class work of the department isn't the most strenuous part of the work. Individual consultations in the office, I think, are just as important for those who want to avail themselves of them. Since the last meeting, I have gone over my roll book for this semester. The attendance of the

*Absences -
Dept. Ph. Ed.
Investigation*

women has been good - they are more conscientious, but we will have to have the idea of compulsion over the men. If the men know they must come, they will come, and if they are not certain whether they will be required to come or not, a good many of them will not come. I mentioned at the other meeting the conflict of hours with the Sophomore class, which is one of the greatest causes of absence from the Sophomore class. I understood that those having laboratories on Monday and Thursday could leave the laboratory at 4 o'clock for the Gymnasium class, but they have complained to me that they cannot get over there - they don't get there in time for the real class work. If a few come in at a time it robs the class of its interest. I had to conduct the class the best I could and have these men come after 4:30 and check them up as they came in. The students do not look upon the $\frac{1}{2}$ credit hour as much to work for. They feel that if they have to come to the gymnasium two hours a week, should have two-thirds of a credit. At the first of the year I gave a series of lectures on health, personal hygiene, care of the body, etc., and I have the students write up a summary of these lectures. Also each semester I have each student read one book and write up a summary of that. The fact that two hours a week are required, together with this extra work just mentioned, should entitle them to at least one credit hour on this work per semester.. I have not agitated the matter particularly, but additional credit given would help the attendance considerably. Then too, students feel that one credit hour should not be deducted at the close of the semester for absence in a course that gives only $\frac{1}{2}$ hour credit. I think, too, that students should be allowed to make up absences in Physical Education, and that they should not be counted as they accumulate, but reported at the end of the week, deducting those made up."

Professor Mustaine then presented the following percentages on attendance for the present semester:

	<u>Fresh.Women</u>	<u>Soph.Women</u>	<u>Fresh.Men</u>	<u>Soph.Men</u>	<u>Totals</u>
Registered	108	54	104	66	332
Withdrawn	4	1	13	4	22
Dropped	2	2	2	0	6
Enrollment minus "W" and dropped	102	51	89	62	304
Probable no. pass 1st semester '16-7, 100		47	73	38	258
Probable No. grade "C"	2	0	1	5	8
Probable No. grade "D"	0	4	14	19	37
% Pass	98%	92%	83%	61%	85%
% "C"	2%	0%	1%	8%	3%
% "D"	0%	8%	16%	21%	12%

All boys.

Registered	170
Withdrawn	17
Dropped	2
Enrollment minus "W" and dropped	151
Probable No. pass 1st semester	111
Probable No. grade "C"	6
Probable No. grade "D"	33
% Pass	74%
% "C"	4%
% "D"	22%

Mustaine: Not a very bad condition except for the Sophomore class. The laboratories interfere there and the fact that only $\frac{1}{2}$ hour credit is given for the work. They claim that

Absences -
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if they fail to come they only lose $\frac{1}{2}$ hour credit. If the faculty realize that the health of the students is important, it would be very much more pardonable to give more credit than less credit for Physical Education. Whatever line of Physical Education a student is interested in, he will want to take, but often they do not develop their bodies as they should, as in playing basket ball, wrestling, etc. There should be a distinct line between recreation and Physical Education and a certain amount of time given to each. If the committee is appointed, I don't care what kind of resolutions or motion is made - will be very glad to give you any information. My roll book is here this afternoon, so anyone may see who have been absent and who are absent the most. Almost all of those who are absent the most have had conflicts with laboratory work."

Prof. Aber mentioned that Dean Skeels' substitute motion had been seconded.

*Absences -
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Investigation*

Dean Whitlock: "The report of Mr. Mustaine has proven two things. First, that it is very important that this has come before the faculty as it has. Second, it is evident, if this faculty desires further information upon which to base a decision as to whether or not Physical Education should be a required course, that this information should be obtained from the Physical Education Department. Whether this information should be obtained by the faculty as a body or by a committee, it makes no difference, but the spirit of Mr. Skeels' motion is a desirable one in this particular, that the man who knows most about the department is Mr. Mustaine - that the committee should get their information as to the methods of instruction from Mr. Mustaine. As soon as you depart from that method and as soon as you allow a committee from this faculty, or this faculty as a body, to prescribe methods of instruction and vest such committee with plenary powers and allow the committee to say what are the best possible courses in any given department, just then every member of this faculty will begin to lose his self-respect. These resolutions are even more objectionable than the motion made at the last meeting. The resolution seems to be based on the assumption that this seventeen absence rule is an absolutely infallible rule. If these absences are not considered as other absences, then it is assumed that the methods of instruction are wrong and the students should not be required to attend these courses. Instead of confessing that this rule is not infallible, let it be said that it is the department. I objected to the 17 absence rule. I don't believe the rule will ever work well. I think the condition of affairs existing in Physical Education prove that it will not work well. My students are not required to take Physical Education, but object simply as a member of the faculty."

Dr. Kirkwood: "The matter of the absence rule is not the point in question."

Dean Whitlock: "I maintain that the passing of a resolution of this sort would place in the hands of the committee the authority which properly belongs to the executives of the institution and the three sections referred to by Dr. Rowe are thoroughly objectionable. I favor the resolution of Mr. Skeels and do not agree with Mr. Phillip. The committee should find out from Mr. Mustaine the methods of instruction, etc., then if they feel the work should not be required, they are then in a position to make recommendations to that effect."

Dr. Elrod: "The statement is made that there are 25 people who have not appeared in gymnasium classes. The Chancellor feels that there is a remedy for this, and I think that he would be ready himself to take some action to remedy it. I have known occasions when people have received very severe and unwarranted criticism at the hands of people without investigation. I do not consider that a committee that would be appointed by this faculty for this purpose would be a hostile committee. I would consider that it would be a friendly committee. I believe the faculty has an opportunity to do some constructive work - an opportunity to cooperate with a department that is apparently looked at with the idea that there is something wrong and the Chancellor has asked that the co-workers look into the matter. There is an opportunity where we may make a start and I would be in favor of this committee with this idea."

Mollet: "The Chancellor has given us a chance to help ourselves. Whether this faculty wants Physical Education or Physical Training are the two questions to be considered. Discussions among the faculty have led the faculty to waver in their requirements for this work. I believe Physical Education to be one of the most essential things in this institution and students ought to be compelled to follow certain rules in the department, but they should be able to get it at any time they have a vacant hour. The department may need more facilities and more help. It is wrong for us to vote on this thing until we know exactly what is wanted. I can't vote on this thing until I have some idea of what the faculty want for their students."

Mr. Whitlock says he does not require Physical Education for Law students. I found it was a better plan to have it and now require Physical Education in the Pharmacy Department. My work has been criticised. An investigation was made and it is found that it is about as good as we can do with the facilities. I think we should include something in the motion so as to find out what the faculty want in Physical Education.

Dr. Lennes suggested to strike out "in the Department of Physical Education".

Prof. Mustaine suggested that it be left in.

Pres. Scheuch: "The question came up for students who have to work all afternoon and they could not very well give up their work for gymnasium and continue in the University.".....

Mr. Skeels suggested that the words 'if any' be inserted after 'conditions' in his motion.

Mr. Thompson: "This matter of absences has meant a great deal of work for the committee and in conference with the Chancellor, we wanted to know if he would back us up in exacting the penalty for the seventeen absences if we deducted the full amount of credit for absence in Physical Education. Of course the Chancellor has the final power in this matter."

Lennes: "I will refuse to come to faculty meetings if the faculty have no power."

Thompson: "Some have objections to appointing the committee, but don't object to the Board or Chancellor investigating, but if you want to place the matter of your work in the hands of one man rather than in the hands of a committee of your colleagues who are more closely in touch with you and who ought to be able to do you a greater justice, alright..... In justice to the Chancellor, the proposition where is not unique. The Chancellor said every department of Physical Education in the country had the same problem..... I am positively convinced that if the movement hadn't been made, the committee would have been appointed anyway and there are some of you who want it done outside rather than in the faculty"

Absences
Dept. Ph. Ed.
Investig.

Amendment offered by Mr. Skeels, as follows, carried:

"That a committee of the faculty be appointed to learn what conditions are responsible for the absence of students from required courses in Physical Education, and to report to the faculty what modification in the faculty's present requirement of these courses is advisable; and that this committee confer with Prof. Mustaine and report what changes or improvements can be made by the department to remedy such conditions as may be found unsatisfactory."

Dr. Kirkwood presented the matter of a misrepresentation being made on account of the wording in the present Freshman pledging rule, and on motion, seconded and carried, the following rule was adopted:

"No Freshman shall be initiated until he shall have earned at the University of Montana twelve credits."

On motion, meeting adjourned.

Stella Stillwell
Secretary

Minutes of the Faculty meeting at the State University held Monday, February 5th, 1917, at 4:30 P. M.

On account of the length of the minutes of January 18th and January 23rd, only extracts were read. Motion made by Dean Stone that a committee be appointed to read and approve these minutes. Motion seconded and carried. Dean Stone was designated as chairman of this committee.

Professor Aber, as Chairman of the Committee on Public Exercises, then suggested program of exercises for Charter Day, February 16th, stating that it was the plan of the committee to have an address by Mr. McLean at 10:30 A. M., and that all departments be open in the afternoon to receive visitors. Motion made by Dr. Rowe that the Committee on Public Exercises be given power to act with regard to plans for Charter Day Exercises. Seconded and carried.

Mr. Bangs asked that the faculty allow three credits in Sight Singing this semester for certain students instead of two, owing to the fact that students who desire to teach Music need more work in Methods than they are now receiving. Motion made by Dr. Rowe that this request be granted. Seconded and carried.

The following motion made by Dean Stone and seconded by Dr. Rowe was read:

"It is hereby moved that no new rule or any amendment to a rule already in effect be considered by the Faculty of the State University until a copy of the proposed change or addition to rules has been in the hands of each voting member of the faculty at least ten days."

Motion made by Dr. Kirkwood that a copy of this motion be distributed to the voting members of the faculty and voted

Absences -
Dept. Ph. Ed.
Investigation

Freshman
Pledging.

Committee
to read
Faculty
Minutes.

Charter
Day

Credit in
"Sight Sing."

Concerning
Faculty Rules

upon at such time as the president may designate. Motion seconded by Dr. Coffman. Carried.

Dr. Rowe presented petition of Mr. W. D. Richardson, a forestry student, in which he asks that he be allowed to substitute two hours in science for two hours in history and economics to meet the requirement for a Bachelor of Science Degree. Motion made by Professor Aber that this petition be granted. Seconded and carried.

Petition of Mrs. Wade Riechel was read to be excused from the requirement in Physical Education owing to the fact that she has had this work at Austin College, Illinois, but since this college is now defunct, is unable to secure a record of the work. Motion was made by Dr. Rowe that the petition be granted. Seconded and carried.

Motion made by Dean Skeels that a committee be appointed to confer with the Faculty of the Forest School concerning requirements for a degree in the College of Arts and Science with Forestry as a major subject, said committee to include a member from each department concerned in the restricted electives required for such a degree. Seconded and carried.

President Scheuch mentioned that the committee appointed for the purpose of investigating the cause of absences in the Department of Physical Education, consisted of the following members: Professor Batemen, Daughters, F. O. Smith, Elrod and Phillips.

On motion, meeting adjourned.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held February 27th, 1917, at 4:30 P.M.

Minutes of meeting of February 5th were read and approved.

The motion made at the last meeting by Dean Stone and seconded by Dr. Rowe that no new rule or any amendment to a rule already in effect, be considered by the faculty of the State University until a copy of the proposed change or addition to rules has been in the hands of each voting member of the faculty at least ten days, was again presented. After a discussion by Dr. Kirkwood and Dean Stone as to the advisability of adopting this rule, the motion was carried.

The following motion made by Mr. F. O. Smith and seconded by Mr. Bray, was read:

A Motion to Change the Time for Registration.

1. All students now registered in the University who will be second, third and fourth year students next September, shall be given an opportunity to register during the last two weeks of the present semester and during the two weeks preceeding the opening of school next fall; provided that students for whom a passing mark can be given only on the basis of the final examination are not permitted to register until after their examinations.

2. September 11th will be designated in the next annual register as registration day; and September 12th

Petition -
Richardson

Petition -
Mrs. Riechel

Degree in A.S.
with Forestry
as Major

Committee
on Phys. Ed.
Investigation

Faculty
Rules

Registration

will be designated as the day on which instruction begins.

3. Any student not registered at the end of the first week (Saturday, Sept. 15th) will be fined fifty cents a day for delinquent registration.

4. Students taking year courses will register for such courses in September only.

5. All students registered in the first semester will be given an opportunity to register for the second semester during the last two weeks of the first semester provided as in (1).

6. Instruction for the second semester will begin on Monday following the end of the first semester.

In accordance with the new ruling, action on this motion was postponed for ten days, copies of the motion to be placed in the boxes of all voting members of the faculty.

Extracts from Memorandum No. 27 from the Chancellor Office concerning the issuing of the annual catalog, were read as follows:

"I would suggest the propriety of your announcing to the members of your staff that the copy for the new catalog will be submitted shortly, and that all proposed changes in the announcement of courses and all amendments to existing regulations governing students, shall be presented for immediate consideration.

At this time I would call your attention to the fact that February, 1918, will be the twenty-fifth anniversary of the chartering of the institutions now comprising the University of Montana by the legislature. I would recommend that this fact be noted in the catalog; and further that we consider in the immediate future some special plans for the observance of the quarter-centennial."

Since all new courses that appear in the catalog must be first approved by the faculty, then by the Chancellor, President Scheuch asked that the names of all new courses be handed to Miss Stillwell in the near future, which courses would be approved at a later meeting of the faculty called for that purpose. Dean Stone asked that the years in which alternating courses are to be given be designated.

The following letter written by Mr. DeLoss Smith was forwarded from the Chancellor's Office for consideration and recommendation of the faculty:

"My dear Chancellor Elliott:

There are several people who are desirous of taking special work in the Department of Music. At present the University allows but ten hours of credit in Music toward the Bachelor's Degree. Inasmuch as this is a department of the University, it would seem to me that these people who are planning on becoming Music Supervisors either in the grades or high schools should be permitted to take at least a minor, or eighteen hours, in this department and count it toward a Bachelor of Arts Degree.

At the present time every other department in the University permits students to major or minor in them. Inasmuch as there is considerable call for music work along the lines of teaching, it seems to me unjust not to permit these students to at least minor in this department to the extent of eighteen

Registration

Catalog.

Dept. of Music

hours and count that amount of credit toward their Bachelor's Degree.

I shall be pleased to hear from you at your convenience on this matter as several of the students are now awaiting your decision.

Yours very truly,

DeLoss Smith."

Motion made and seconded that the matter concerning Music credits be referred to a committee of the faculty. President Scheuch referred the matter to the Committee on Admission and Registration and asked that said committee make a later report to the faculty.

The following letter from Dean Whigmore of the Northwestern University School of Law, having been referred to the Committee on Admission and Registration, to Dean Whitlock and later to the Chancellor, was referred to this faculty for consideration:

January 30, 1917.

"President F. C. Scheuch,
Missoula, Montana.

Sir:

Northwestern University announces the following changes in the regulations governing admission and graduation in the Law School, to take effect from September 1, 1918:

For admission, a three-year course (instead of one year) of college studies will be required; except that persons not so qualified may, on certain conditions, enter as candidates for the LL.B., but not more than ten in each year.

For the degree of LL.B. or J.D., a course of legal studies amounting to four years of time and eighty-eight semester hours of credit (instead of three years and seventy semester hours) will be required; except that holders of an A.B. or B.S. Degree may, on certain conditions, complete the course in three years.

I desire to invite your attention to the gradual and positive extension of the three-college-years requirement for admission; eight law schools now require three years or more; and nineteen or twenty more, now having a two-year requirement, will perhaps soon furnish other adherents. One regrettable fact, however, of the three-year rule is that the student who, at the end of three years in a college not associated with a law school, goes elsewhere for his law studies, obtains no degree at his home college and does not become its alumnus in the fullest sense. A few Universities have Law Schools, but not Northwestern University, have been willing to confer the A.B. or B.S. on such a student at the end of his first year of law studies; this plan, however, can hardly be satisfactory to his home college.

It is the hope of this University that a solution can be found which will conserve the interests of all three parties involved. Our proposal is that your institution should, on request, confer the degree of A.B. or B.S. on such a student at the end of a first or later year of law studies in this University; which is a practice followed already by our own college for its own students, and by several other colleges. This would preserve him as your alumnus - remove from him the temptation to leave you at the end of two years only, to enter one of the twenty law schools having a two-year requirement - and also enable him to reconcile his

Dept. of
Music

See
Faculty
File
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Law
Dept.

law school needs with his desire for his Bachelor's Degree.

Yours very respectfully,

(Signed) John H. Wigmore,
Dean of the Faculty of Law."

The following extract from letter written by Dean Whitlock to President Scheuch explains the attitude of the Law Faculty regarding Dean Whigmore's request:

*Law
Dept.*

"The law faculty are of the opinion that they could do no more than suggest that the University Faculty inform Mr. Whigmore that the University would be willing to consider a proposal to the effect that the University of Montana count toward the degree of A.B. or B.S. one year of law pursued in any law school which is a member of the Association of American Law Schools provided the same amount of work done at the University of Montana Law School would be counted toward a degree of A.B. or B.S. by the University of which the Law School receiving the above courtesy is a part. In other words, we would not favor anything more than a reciprocal arrangement."

Motion made, seconded and carried that the matter presented by Dean Whigmore be referred to a committee of the faculty to report at a later date. President Scheuch appointed the following committee for this purpose: Dean Whitlock, Dean Stone and Dr. Elrod.

Extract from Administrative Memorandum No. 26 from the Chancellor's Office was read as follows:

"It has been brought to my attention by a number of the public school people of the State that there is a tendency on the part of the University institutions to impose unnecessary burdens upon school principals and superintendents through requests for information of various kinds. For instance, one institution will send to high school principals for lists of this year's graduates. Later another institution sends for the same thing. Similar instances of requests for statistical information are recorded.

In view of the need of bettering and cementing our relationships with the secondary schools of the State, would it not be a good plan for all communication going out from any institution and intended for any class of school officials - state superintendents, high school principals, county superintendents, high school teachers, etc., - be presented to this office before actually being sent. In this way perhaps the overlapping and duplication of work both by the institutions and by the public school officials could be avoided."

Request of Miss Florence Carney to receive the Teachers' Certificate and Bachelor's Degree from the State University in June, 1917, was presented. Miss Carney completed her Freshman and Sophomore years at the Montana State University, then entered Leland Stanford University, receiving a bachelor's degree from there. She again entered this University the second semester of the present year. Motion made and seconded that Miss Carney be granted the Bachelor of Arts Degree and the Teachers' Certificate from the Montana State University in June, 1917, providing she satisfactorily completes this semester's work and fulfills the requirements in Education for the certificate. Motion carried,

*Requests
thro
Chancellor's
office -*

*Petition-
Florence
Carney*

Petition of Mr. Henry Hayes to receive a Bachelor's Degree in Arts and Science with Forestry as a major, was presented, but owing to the absence of Dean Skeels, motion was made by Mr. Bonner and seconded by Mr. Phillips that the matter be referred to the committee which was appointed to confer with the Forest School Faculty for the purpose of considering requirements for a degree in Arts and Science with Forestry as a major. Motion carried.

Petition
Henry
Hayes

On motion, meeting adjourned.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held March 21st, 1917, at 4:30 P.M.

Minutes of meeting of February 27th were read and approved.

The new courses to appear in the catalog were announced and approved as follows:

Spanish (second year) 3 cr.
German (Goethe) 1 cr.
Technique of Poetry, 1 cr.
Modern Novel, 1 cr.
Modern Poetry, 1 cr.
Period Course in Literature, 1660-1744, 3 cr.
Period Course in Literature, 1744-1798, 3 cr.
45 - Discharges of Electricity through Gases I, 3 cr.
46 - Radioactivity II, 2 cr.
Law, Agency 3 cr. instead of 4 cr.

" Property II, a 2 hr. course for one semester.

In case no addition is made to the Law Faculty, the course in Pleading to be a 3 hr. course through the year, required, and that Practice Court II be a one hour course through the year. In case of an additional professor, the course in Debate to be discontinued as a Law course and a course in Principles of Liability substituted therefor, the latter course to be a two hour course through the year.

Systematic Mycology (a year course of three hours).

out - Grazing Plants (a semester course of three hours).

Botany as related to Agriculture (a semester course of three hours for advanced students preparing to teach in High Schools.)

104. Textile Chemistry II, 2 cr. (upon request of Department of Home Economics).

17. Elementary Ethics I, 3 cr. (Open to Freshmen)

18. " " II, 3 cr. " " "

20. Ethical Theory, II, 3 cr.

26. Applied Psychology II, 3 cr.

133 and 134 Journal Club, 4 cr.

Department of Economics and Sociology as per catalog material.

New
courses

Petition to have Aber Day on April 11th was presented, and on motion by Mr. Casey, seconded by Dean Stone, was approved.

Aber
Day

Woman's
Congress

Mrs. Jameson asked that the girls be excused on afternoon, all day Friday and Saturday afternoon, April 12, 13th and 14th, in order that they might attend the College Women's Congress. Motion made by Dr. Rowe that permission be granted. Dr. Lennes presented as an amendment that any student absent on these days should be excused. Seconded by Mr. Casey and lost. The original motion carried. Dr. Kirkwood moved that the holding of classes on these days be made optional with the instructors concerned. Seconded by Dr. Coffman and carried.

Petition
B.R. Riordan

Petition of Mr. B. R. Riordan was presented to be excused from $\frac{1}{2}$ credit in Physical Education, on account of some delay in adjusting his credits, and owing to the fact that he has had one year of Physical Education at the University of Wisconsin and is now registered and attending regularly the Physical Education class. Mr. Riordan expects to receive the degrees of B.A. and LL.B. in June, 1917. His petition was granted.

Petition -
Phil Daniels

Petition was read of Mr. Phil Daniels asking that your years of high school Latin and one year German at the State University be accepted to meet the language requirement for graduation. Dr. Lennes moved that the petition be referred to the Committee on Admission and Registration for a later report. Seconded by Mr. Phillips. Dr. Rowe offered as a substitute motion that the petition be denied. Seconded by Dr. Kirkwood. Carried.

Military Drill
Phys. Educ.

The question of Military Drill was presented by President Scheuch. It was proposed that the matter should be referred to the committee which now has under consideration the courses in Physical Education, and that, for this reason, Mr. Mustaine and Mr. Thomas Spaulding be added to the committee. Moved by Mr. Casey that immediately following the report of the committee concerning Physical Education, the question of Military Drill be made a special order of business by the Faculty. Seconded by Dr. Lennes and carried.

Music Dept.
18 cr. Minor

Per action of last faculty meeting, the Committee on Admission and Registration recommended that candidates for the bachelor's degree be permitted to take eighteen hours, or a minor, in the Department of Music. On motion of Dr. Lennes, the committee's recommendation was approved.

Law School

Dean Whitlock reported that the committee appointed for the purpose of considering the proposal of Dean Whigmor (set forth in the last faculty minutes) submitted the same recommendation presented by the Law Faculty at the last meeting - a reciprocal arrangement. (See minutes of February 27th for details.)

Irene Shope
certificate
to teach.

Mr. Daughters presented a request that Miss Irene Shope be granted the Certificate of Qualification to Teach, the work for her degree and certificate having been completed at the close of last semester. Moved by Mr. Daughters and seconded by Dr. Lennes that the request be granted, subject to the approval of the Committee on Admission and Registration. Carried.

Ernest Thelin
Residence
for M.A. Degree

Mr. Daughters reported that Mr. Ernest Thelin desires to leave the University at the present time and return for the summer session with the understanding that the work done in the summer session along with the work completed at the present time, be considered as fulfilling the requirement of residence work in order to receive the M.A. Degree. Moved by Mr. Daughters that his request be granted. Seconded by Dr. Rowe. Mr. Phillips moved as a substitute motion that the question be referred to the Committee on Graduate Work, which was carried.

The motion presented at the last faculty meeting by Mr. F. O. Smith and seconded by Mr. Bray to change the time for registration, was again brought before the faculty. Motion made by Mr. Phillips that the matter be referred to the Committee on Admission and Registration. Seconded and carried.

On motion, meeting adjourned.

Stella Stillewell
Secretary.

Minutes of Faculty meeting of the State University held April 3rd, 1917, at 4:30 P.M.

Minutes of meeting of March 21st were read and approved.

Mr. H. E. Smith, Business Manager, in accordance with request of the Chancellor, asked that inventories of each department be taken by the various heads of departments. Blanks were distributed for this purpose and the method of procedure explained briefly.

The matter of the Buckley Oratorical Contest which was recently held without the sanction of the Scholarship Committee concerning the eligibility of the contestants, was discussed in detail. The question arose as to whether or not a graduate student should be permitted to enter a contest of this kind, there being no statement in the rules governing extra-curricular activities to cover this point. Section VI, Article 1 of the Constitution of the State Oratorical Association states, however, that the "annual contest shall be open to all students of college rank (except graduate students) in good standing in any of the departments of the institutions constituting this Association." In view of this fact, the winner of the recent contest would not be eligible to enter the State Contest.

Owing to the short time in which to hold another contest, Dr. Rowe made the following motion: that for the present year, the winner of the Buckley Oratorical Contest must conform to the eligibility of the State Association.

Dr. Lennes offered the following substitute motion: that the faculty declare the recent contest void and that another contest be held according to the rules of the faculty. Seconded and carried.

Mr. Daughters moved that the Scholarship Committee be authorized to formulate rules governing contests of this nature. Seconded by Dr. Rowe and carried.

Petition presented by the students asking that April 6th 7th and 9th be granted as an Easter Vacation, was read. Motion made by Dr. Jesse that the petition be granted. 10 in favor; 14 opposed. Petition denied.

Having been recommended by the Scholarship Committee to the Committee on Admission and Registration that Mr. W. G. Wilson be suspended from the University from the remainder of the college year and that Mr. J. J. Bourquin be placed on probation for a month, Dr. Rowe reported that the Committee on Admission and Registration had today suspended Mr. Wilson and placed Mr. Bourquin on probation for a month. Dr. Coffman moved that the action of the committee be approved. Seconded and carried.

The matter of credits for those students who withdraw to enlist for service in the army, was presented. Pres. Scheuch announced that it had been decided in a conference with the Chancellor that Seniors in good standing who enlist would be permitted to graduate in June and that there was a tendency to

Registration

Inventory

Buckley Oratorical Contest

Easter Vacation

W. G. Wilson Suspended
Bourquin Probation

War service credits

grant credits to members of other classes. Motion made by Dr. Elrod that the faculty recommend to the Chancellor that students who enlist for service will be given credit for the equivalent number of hours for which they are registered, for this semester, providing they are doing passing work at the time of leaving. Motion seconded by Mr. F. O. Smith and carried.

The committee having under consideration the causes of absences in the Department of Physical Education reported as follows:

"In accordance with the direction of the faculty, your committee has conducted since the beginning of the semester, an inquiry into the causes of the excessive absence among the men in the Department of Physical Education.

From the outset one condition has stood out with distinctness. The most frequent major cause for absence was alleged to be the general uncleanness and lack of sanitation in the gymnasium building. When other excuses were offered for lack of attendance, the same facts were given as contributing factors.

To the committee this situation seems to call for careful investigation. In order not to be misled by statements on the part of those who were making excuses for present neglect of duty, a considerable number of students were interviewed who had had difficulty in past years with the physical education requirement. Some of those are among the best students in the University. In addition, many statements were made spontaneously to the members of the committee by numerous students and members of the faculty. There appeared to be a unanimous opinion that the above excuses were justified - that the gymnasium was dirty and ill-kept.

From the beginning of the semester, the committee has paid many visits to the building individually and collectively and have found the following conditions to exist.

The building in general.

The whole building is generally unkept and dirty. Rubbish is commonly to be found in corners, on balconies and behind the gymnasium. There is much dust everywhere, especially in the mats. The Director of Physical Education, in a written statement to the committee says on this point: "This year there has scarcely been a time when some part of the building - the gallery, the boys' dressing room, the bath rooms or the toilets - have not needed the broom or shovel."

The shower room.

This room is entirely inadequate for the number of men to be accommodated. There are only two showers which at the most can suffice for six men. Many more crowd under them than this and others get a "second-hand shower" from the splashing of those under the jets. Many take no shower at all. The floor of the room has fallen in at one corner so that the water does not drain away properly. Those in the room are forced to stand in a pool of water - the mixed-up washings from numerous baths. There is a drinking fountain in this room and those using it track mud and dirt on the floor which gets into the water and on the bare feet of the boys using the shower. The walls are in bad condition as well.

The dressing room.

At times the dressing room is extremely objectionable. There is very poor or no ventilation and the odor from dirty gym clothes and perspiring bodies is at all times most unpleasant. The floor is in very bad shape, being full of splinters from damage inflicted

War Service
credits

Absences
Dept. Ph. Ed.
Investigation

by spikes and usually extremely dirty. Boys must walk upon this with bare feet. In addition, there are insufficient lockers so that several boys must share one among them. Many boys object to this since the gym clothes worn by most of the students appear to be dirty. In fact in many cases are obviously so and ragged as well. On several occasions there was in the room a filthy rubbing-table, with pad or cover indescribably dirty and greasy. The Director of Physical Education says this room is not sanitary from any point of view.

The toilet.

For all the men required to use the gymnasium building, only one toilet is available. It is in a room without ventilation. As to the total lack of cleanliness, no description is attempted.

These conditions are of course most objectionable and lead to others still more so. The committee has found a number of cases of skin disease - the so called gym itch - among the boys taking work in the gymnasium and it is said that others have suffered from the same trouble. This disease, while not serious, is very annoying and has lasted in two instances for as long as one or two years.

In justice to the Director of Physical Education, it should be stated that following an advance report from the State Health Inspector last summer, some remedial attempts were made especially with formaldehyde, but he states himself that "it is not claimed and it was not intended that this procedure constitute a thorough fumigation."

All this is the cause of much comment and objection on the part of students. Some say "I hate to undress in the dirty place" or "I've my two credits and you won't find me in the place again" or "you certainly risk your person when you work there". They object to putting their clothes in a locker with those of others who may or may not keep their clothes and persons clean. Many are afraid of contracting gym itch especially from the wrestling mats or by coming in contact with those suffering from it. These latter, by the way, have not been excluded from the building.

Conditions in the quarters for women appear to be better than those just described, but are none too good according to the statements of the instructors and the Dean of Women.

The committee has therefore decided to make the following recommendation to the faculty and I hereby move: that the gymnasium building be closed at once and not re-opened for use until thoroughly cleaned and disinfected.

This recommendation has been brought to the attention of the Director of Physical Education who made no particular objection to it and suggested that the present week would be a good time to carry it out since he is away and no classes for men are being held.

This particular matter seemed so important to the committee that it has been brought to your notice by itself and apart from the regular report of the committee, which will be ready soon we hope."

Dr. Lennes seconded the motion made by Mr. Bateman in his report. Motion carried.

Absences
Dept. Ph. Ed.
Investigation

Faculty
Luncheon
—
Interschol-
astic Meet.

The matter of the annual faculty luncheon to the visitors during Interscholastic Track Meet was presented. Motion made by Dr. Rowe that the faculty sanction the luncheon to be given at this time. After a lengthy discussion concerning the inconvenience experienced in serving the luncheon, the expense and the difficulty in collecting the assessments made for this purpose heretofore, Dr. Rowe suggested that if the funds were sufficient, the Interscholastic Committee would be willing to meet this expense. Dr. Lenn offered as an amendment that the Interscholastic Committee provide \$50.00 toward the expense of the luncheon. Second by Professor Carey. Motion lost.

Motion made by Dr. Rowe that the faculty sanction the luncheon and stand sponsor financially.

Prof. Carey offered as an amendment that the expense be limited to \$75.00. Seconded and standing vote taken. Thirteen in favor; four opposed. Motion carried.

On motion, meeting adjourned.

Stella Stillwell
Secretary.

A special meeting of the Faculty of the State University was held Friday, April 13th, 1917, at 4:30 P.M., at the request of Chancellor Elliott.

In order to meet the demands which may be made on the institution by reason of the war, the Chancellor spoke at length concerning several problems which may arise.

War
Emergency
Committee

For those students who may enter upon work made necessary by the war (other than military service), the Chancellor suggested that some consideration be given with relation to their semester's credits. In this connection, he asked that a "War Emergency Committee" be appointed to consider cases of this nature. Motion made by Dr. Rowe that such a committee be appointed by the Chancellor. Motion seconded and carried.

Chancellor Elliott then asked that all cases of application for leave from the institution to enter upon work made necessary by the war be referred to and acted upon individually by this committee. Motion to that effect was made by Dr. Holliday, seconded by Mr. Daughters and carried.

New
Courses

In regard to the offering by departments of new courses, the Chancellor stated that no new course may be offered by any department which has not been presented to and approved by the faculty, and that application for approval by the Chancellor is to be made upon a printed form which will be furnished by the President. This, the Chancellor stated, was to avoid any unnecessary overlapping of courses and to secure cooperation among the departments, also to avoid expansion beyond the limits of the resources.

Present Matters
to Chancellor
thru President's
office.

On account of numerous complications having arisen, the Chancellor asked that all institutional matters reach him through the President's Office.

Training
Camp for
Signal Corps

Mr. Bonner was asked by the Chancellor to present a matter which he had taken up with Captain Mitchell of the U. S. Army asking that a training camp be established at the State University for high school graduates and university students to prepare them for subordinate positions in the Signal Corps of the U. S. Army, the course of study to be

arranged by officers of the War Department and the work given by the instructors of the Forest School and other instructors of the University, other classes to be discontinued if necessary to carry on this work. The following telegram from Captain Mitchell was read concerning the matter:

"Military necessity prevents my arrival before Monday evening. Am forwarding your letter of explanation to Adjutant General with my hearty approval and asking answer by telegram. You discuss the matter fully with Chancellor Elliott that you may express his wishes at our conference, and will arrange to meet him after Adjutant General has passed on matter."

Training Camp
Signal Corps

For those members of the faculty who may wish to enter the military service, the Chancellor stated that their places would be held open for them, but that there would be no certainty as to the value of their positions if there should be war. He would endeavor to see that they received as much salary as they are now receiving, until next September.

Faculty
entering
Military
Service

On motion, meeting adjourned.

Stella Stillwell
Secretary.

Meeting of the Faculty of the State University,
held May 4th, 1917, 4:30 P.M.

Minutes of the previous meeting were approved without reading. Dr. Elrod moved that a committee from the faculty be appointed by the President with instructions to read the minutes of all faculty meetings, reporting to the general faculty any corrections or additions the committee deemed necessary in the review of the minutes. The motion was seconded and carried.

Committee
to read
Faculty
Minutes

Professor Carey made the following motion: that examinations for the second semester of the college year 1916-17 be held on Thursday and Friday of the week preceding Commencement Week and the Monday and Tuesday of Commencement Week. Motion seconded by Dr. Elrod. Professor Aber offered the following motion as a substitute: that all final examinations for the second semester of the college year 1916-17 be held during the week preceding Commencement Week. The substitute motion was seconded by Prof. F. O. Smith. Dr. Coffman, in speaking of the substitute motion, said that the plan of having examinations during Commencement Week to hold the undergraduates for the Commencement Week activities was not successful. The undergraduates left for their homes immediately after their examinations were completed, as a rule. The faculty should bend its effort to pointing out to alumni of the institution the importance of returning for Commencement Week. Dr. Coffman said, as alumni gatherings are generally more successful than undergraduate participation. Prof. F. O. Smith suggested that Commencement Day should be held on Wednesday of Commencement Week rather than Thursday.

Examinations

Vote was taken on the substitute motion and it was carried.

Dr. Elrod then offered the following motion: that the dates for the examinations for the second semester of the college year 1916-17 be Tuesday, Thursday, Friday and Saturday of the week preceding Commencement Week. Seconded and carried.

Dr. Kirkwood submitted the following to the faculty for consideration: no student may participate in the preliminary contest for Debate, Oratory, or other event, who, by reason of his previous record or for other cause, would be ineligible for the final contest. Dr. Kirkwood explained that the proposed

Contests

ruling did not refer to students who participated in preliminary training before an athletic contest; that is, a student taking part in football scrimmage as a matter of the daily training of the athletic teams.

Professor Daughters moved the adoption of the proposed ruling. It was seconded and carried.

Dr. Kirkwood, on behalf of the Scholarship Committee submitted the following proposed rules governing contests for University prizes:

RULES GOVERNING THE CONTESTS FOR UNIVERSITY PRIZES, INCLUDING THE BUCKLEY PRIZE IN ORATORY, THE ANNIE LEWIS JOYCE MEMORIAL MEDAL AND THE BENNET PRIZE ESSAY, AND OTHERS OF SIMILAR CHARACTER WHICH MAY BE ESTABLISHED HEREAFTER.

1. Eligibility.

The prizes shall be awarded only to undergraduate students unless otherwise stipulated by the donor.

Undergraduate students, to be eligible to enter the contests must comply with the following conditions:

The contestant must have at least 14 Carnegie entrance units.

He must have passed at the end of the previous semester in at least three-fourths of the maximum number of credits for which he is normally permitted to register.

He must not have on his previous record total delinquencies amounting to half the regular work of a semester for the school or college in which he is enrolled.

He must be carrying at the time of the contest at least three-fourths of the maximum number of credits for which he is normally permitted to register, as determined by the scholarship report next preceding the contest.

The eligibility of candidates shall be determined by the Scholarship Committee.

2. Administration.

The management of these contests shall rest in the hands of a standing committee especially appointed for such function, consisting of members of the faculty. The number on this committee shall be not less than three.

This committee shall be known as the Committee on Competitive Prizes.

This committee shall select the judges for each contest, shall provide such instructions as may be necessary governing the contestants and the judges, and shall announce the final date of each contest not less than six weeks prior to its conclusion.

Adopted by the Scholarship Committee,
J. E. Kirkwood, Chairman.

Professor Phillips moved the adoption of the rules. Seconded by Dr. Coffman and carried.

President Scheuch submitted to the faculty a letter from Chancellor Elliott relative to the petition of Miss Jessie Poindexter for a degree following the completion of summer school work at the Montana State University in 1911. On motion of Dr. Elrod, seconded by Dr. Coffman, the matter was referred to the Committee on Admission and Registration. The motion further required that President Scheuch should

*Participation
in Contests
other than
Athletics.*

*Petition -
Jessie
Poindexter*

act with this committee in the consideration of the matter.

Professor Thompson made the point that as Miss Poindexter had completed a summer's work at the State Normal at Dillon and afterwards completed the work of two summer sessions at the State University, the question of her residence might well rest with the administrative authorities directing all of the institutions of the Greater University of Montana. The question of the interchange of work among the institutions for the full satisfaction of requirements might well be considered by such administrative authorities, Prof. Thompson said, and he called this point to the attention of the Committee on Admission and Registration.

Petition -
Jessie
Poindexter

Professor Daughters moved adjournment. Seconded by Dr. Coffman and carried.

Ralph G. Casey (s)
Secretary pro tem.

A special meeting of the Faculty of the State University was held May 23rd, 1917, 4:00 P.M., Chancellor Elliott presiding.

As a result of his attendance at the meeting of the National Defence Council recently held in Washington, Chancellor Elliott spoke at length concerning war measures that were approved, and especially of one asking that institutions of higher learning, as an emergency measure, consider the advisability of organizing their calendar and curricula on a four quarter basis. Of the institutions now following this plan, the University of Chicago is the most conspicuous, the Chancellor stated. Stanford University has recently adopted the plan. He stated that he had asked the State Agricultural College to consider the matter.

Four
Quarter
Plan

Motion made by Dr. Kirkwood that a committee of five members be appointed to consider the advisability of the four quarter plan. Seconded and carried. The Chancellor then explained that it was not his plan to have the change go into effect this summer. He stated, however, that he wanted to consider it as a permanent policy rather than a war emergency measure.

The matter of the probable decrease in attendance at the University was next spoken of by the Chancellor. In this connection he stated that he was having prepared a supplementary summer session bulletin in which an endeavor will be made to provide for certain new courses that will especially interest students from a view point of the war. The Chancellor emphasized the fact that practically every department in the University should feel under obligation to "take hold" of the teachers in attendance at the summer session and through them endeavor to serve as "physicians" of public opinion by offering courses that deal with subjects from the stand-point of the new world situation created by the war. He considers it an opportunity for the institution to expand and to impress itself indelibly on the people of the State. The Chancellor then asked that the various departments submit material to his office by nine o'clock Friday morning indicating courses that might be offered during the summer session relative to the situation created by the war.

War
Courses -
Summer
Session

The matter of high school visitation was then mentioned by the Chancellor, stating that it was his plan to have every high school in the state, if possible, visited between now and July 1st by some one representative of one of the four institutions.

H.S.
Visitation

*Leave of
Absence*

It was then stated by the Chancellor that no one is expected to leave the institution before Commencement without proper authorization. He added, in this connection that he had said to the Defense Committee that the faculty were ready to stand by their tasks and wanted it published that every man and woman on the faculty has tendered their services to the State to see that the work of the national defense is carried out. All must be prepared to make some sacrifices, the Chancellor stated.

President Scheuch then announced that the faculty meeting set for Friday would be postponed until the following Monday, May 28th.

*Examinations
after
Commencement*

A number of objections having arisen on the part of the students to the Chancellor's request that they remain until after Commencement, Professor Aber raised the question as to whether or not the examinations should be held later, since there were no exercises for the students to attend between Sunday and Thursday (Commencement Day). Owing to the statement made by Mrs. Jameson that a number of the sororities have arranged to give up their houses on the first of the month, Chancellor Elliott suggested that Commencement Exercises be held on the Saturday night before and dispense with the Baccalaureate Sermon altogether. After some discussion, Dr. Lennes made the following motion which was seconded: that Commencement Exercises be held on Friday night, June 1st. After further discussion, Mr. Daughters offered the following amendment: that Commencement Exercise be held on Monday night, June 4th, and in that way the Baccalaureate Sermon need not be dispensed with. Motion was seconded. Dr. Jesse expressed the opinion that the students would not remain even for the two days after examinations were over. Dr. Lennes suggested that a precedent be established that Commencement be held each year before the examinations were over. On account of the Alumni meeting to be held on Wednesday night before Commencement, Prof. Aber thought it a better plan for this year to follow the program as outlined. Professor Daughters withdrew his amendment. Chancellor Elliott, agreeing with Prof. Aber in that he believed that the present program should be carried out for this year, Dr. Lennes withdrew his motion. The Chancellor was in favor, hereafter, of establishing the precedent to have Commencement before the examinations are over.

*Class
Schedules.*

Professor Carey requested those members of the faculty who would not be back to Missoula promptly in the fall, to hand in their material for the schedule of classes before leaving town.

Convocations

In this connection, Mr. Casey mentioned that the hour for convocations should also be fixed by the faculty before the schedules were printed.

*Students
expected to
stay for
Commencement*

In answer to a question of Mr. Bray's as to whether or not students would be compelled to stay for Commencement Exercises, the Chancellor replied that the students should be told that they will be expected to stay.

On motion, meeting adjourned.

Stella Stillwell
Secretary.

Minutes of faculty meeting of the State University
held May 28th, 1917, at 4:30 P.M.

President Scheuch announced that the committee appointed for the purpose of reading the faculty minutes (Professors Thompson and Elrod) would report on the minutes not yet approved at the next meeting of the faculty, Friday, June 1st.

Committee
to read
Faculty
Minutes.

President Scheuch also announced the following committee which was appointed by the Chancellor for the purpose of considering the advisability of dividing the University year into four quarters of approximately twelve weeks each; in pursuance of the recommendation recently made by the advisory department of the National Defense Council:

Four
Quarter
Plan.

President Scheuch, Chairman
Professor Lennes
Professor Pope
Professor H. E. Smith
Professor Skeels.

President Scheuch then read Administrative Memorandum No. 33 from the Chancellor's Office in which the following communication from the State Board of Examiners appeared:

May 11, 1917.

"To all State Officials and Employees:

You are hereby notified that the State Board of Examiners at a meeting held this day, unanimously adopted the following order:

In view of the fact that it is incumbent upon the state of Montana to accomplish whatever economies may be possible under existing conditions; and

In view of the further fact that there is a very great demand for public conferences and meetings in which state officials and employees are invited; and

In view of the further fact that we are liable to dissipate a lot of our energies and finances by attending these meetings, with uncertain results:

Notice is hereby given that the State Board of Examiners will not audit claims of any state officials or employees incurred in any manner outside of the ordinary course of his or her employment and duties, unless the same be first presented to the State Board of Examiners and permission obtained therefrom.

Applications for permission must be accomplished by explicit statements as to the necessity of such trips.

Very truly yours,

(Signed) Percy Whitmer,
Clerk, State Board of Examiners."

Permission to be
Secured from
State Board
Travelling Expenses

The request of Dr. Lennes that the faculty approve the offering of a course in Intermediate Algebra corresponding to the third semester of Algebra given in High School, was presented by President Scheuch. On motion made and seconded, the request was approved.

New Course

The question of fees that graduate students should pay was presented. Statement being made in the catalog, however, that graduate students pay the same fees as undergraduates, there was no further discussion of this matter.

Fees for
graduate
students.

The question of fees for work done in absentia, by regular University students, was presented. The case in question was presented by Mr. Schwalm of the Art Department, one of his students wishing to do work in the nature of "field work" during the summer. The question arose as to whether this should be considered as correspondence work. On motion made by Dr. Rowe and seconded, this particular case was referred to President Scheuch, Chancellor Elliott and Mr. Schwalm with power to act.

Fees -
Work in
Absentia.

*Pledge Day
Sororities*

Mrs. Jameson presented a request of the sororities that they be permitted to place pledge day on September 29th. Motion made by Dr. Lennes that the petition be granted. Seconded by Dr. Jesse. Motion made by Dr. Elrod that action be deferred until the faculty meeting on Friday. Seconded by Dr. Kirkwood.

Owing to the recent faculty ruling that "no new rule of amendment to a rule already in effect be considered by the faculty of the State University until a copy of the proposed change or addition to rule has been placed in the hands of each voting member of the faculty at least ten days", the matter was deferred until such time.

*Residence
Requirement-
other schools,
U. of Mont.*

The following recommendation submitted by the Committee on Admission and Registration was read: that no change in residence requirements for graduation be made because of attendance at the Montana State Normal School or the State College of Agriculture and Mechanic Arts, this matter having been referred to the Committee on Admission and Registration at the last meeting. On motion made and seconded, the recommendation was approved.

Dr. Elrod, as Chairman of the Committee on Faculty Affairs, submitted the following report:

May 23, 1917.

"To the Faculty of the State University:

We, your Committee on Faculty Affairs, beg leave to make the following report:

Amount received from the levy made by the faculty,
October 10th, \$216.85

Amount paid for various items, 77.50

Balance on hand, 139.35

Two members not yet paid, about 8.00

Items on appended sheets (in Registrar's Office)

Respectfully submitted,

M. J. Elrod
Frances Corbin
E. F. A. Carey."

Motion made by Dr. Rowe that this report be approved and placed on file. Seconded and carried.

Professor Bateman, chairman of the committee appointed to investigate the causes of absence in Physical Education, continued his report of April 3rd, as follows:

"On January 23, 1917, the Faculty adopted the following resolution:

That a committee of the Faculty be appointed to learn what conditions are responsible for the absence of students from required courses in Physical Education, and to report to the Faculty what modification in the Faculty's present requirements of those courses is advisable; and that this committee confer with Professor Mustaine and report what changes or improvements can be made by the department to remedy such conditions as may be found unsatisfactory.

At the outset of their work, the committee appointed to inquire into the cause of absence from the required courses in Physical Education for men, encountered a difficulty in that very few official records for attendance are on file from that depart-

*Dept. of Ph. Ed. -
Investigation*

ment. Thus, for the second semester, of 1915-16 four weekly reports were made and the same number for the first semester of 1916-17, while during the present semester (second of 1916-17) no attendance records have been filed. From the eight available records it appeared that 50-100 men were absent from the required gymnasium work each week, this number being about one-fourth of all the absences in the University at those times.

However, the grades in this work are based almost entirely upon attendance and hence the number of failures and conditions furnish an adequate index of the amount of absence.

Table I shows the percentages of conditions, failures and incompletes in the required physical education courses for men.

Table I

Date		C	D	C&D	C & D & Incomplete
1915-16	1st semester	13.5%	24.0%	37.5%	53.4%
"	2nd semester	17.0	26.5	43.5	45.0
1916-17	1st semester	7.0	24.0	31.0	54.0

The figures, except those for incomplete, are taken from a report made to the committee by the Director of Physical Education (See Exhibit B) following this report. Another set of figures were obtained from the semester cards on file in the Registrar's office. The two sets of data are substantially in agreement. The Department of Physical Education defines its grades as follows:

"C" is given those present at least $\frac{1}{2}$ the time.

"D" is given those present less than $\frac{1}{2}$ the time.

"Inc" is given to those having a passing grade or condition but who have not handed in the report on assigned parallel reading.

Table II gives the same data for the required course for Sophomore Women.

Table II.

Date		C	D	C & D
1915-16	1st semester	8%	7%	15%
1915-16	2nd semester	5	2	7
1916-17	1st semester	4	4	8

If these grades are compared with those of the University as a whole or with other departments, including required work in English, they are seen to be much higher. Table III gives the distribution of grades in the University for the year 1915-16:

Table III.

A+	9.8	B	19.4
A	31.0	C	3.4
B+	30.7	D	5.7

The percentage of incomplete in the University is about 3% of all grades.

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The number of conditions in the gymnasium work is about four times those in the University; the number of failures about four times; and the number of incompletes, sometimes six times. For the past three years it appears that half of the men enrolled in the required courses have failed to get a clean record at the end of the semester.

Is the amount of absence indicated by these tables to be considered normal or excessive?

The Director of Physical Education in his report gives data published by the College of the City of New York, showing that during the academic year 1912-13, 9% of all men registered were dropped for excess absences while 9% failed for other reasons. This total of 18% is 50% less than the failures in the University of Montana and is only half of the conditions and failures together. Since our grades are based almost entirely upon attendance and there are practically no failures for other causes, 9% would appear the better figure for comparison, making our failures three times as great and conditions and failures together 4 or 5 times as great.

Nevertheless, the argument was advanced that absences in this University are no greater than in others. To answer this, the committee sent a questionnaire to the registrars of 15 non-selected Universities in this country and received 13 replies.

The University of Idaho reports practically no conditions or failures; the University of Illinois 1-2% of failures which is far below that of required courses in other departments; Ohio State University states failures in this work to be about the same as in other lines; The University of Utah has about 5% failures in Physical Education and no conditions; in the University of Washington about 4% fail as against 7% in the University; in the University of Colorado the percentage is 11.5; at Nebraska the failures are about 1%; the University of Pennsylvania has about 6% failures and 12% failures and conditions; at the University of Missouri the failures are about the same as in other courses; in Iowa University 3% fail in Physical Education as compared with 6.6% in the University.

For all those institutions the work in Physical Education is required. In general the percentage of failures and conditions is never higher and usually lower than required work in other department or than the University as a whole.

In universities not requiring the gymnasium work the enrollment compares favorably with enrollment in other courses and the percentage of failures and conditions is much the same.

These figures and statements show our conditions and failures and hence the absence upon which they are based to be decidedly excessive.

Still other aspects of the problem present themselves. On December 23, 1916, the Scholarship Committee ascertained that 24 men registered for required work had not attended even once during the semester. This is over 15% of all the men enrolled. In addition six men were said to seldom attend and all received "D" at the end of the semester. Thus 20% of those registered ignored the requirement.

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This behavior has led to difficulties when such students became candidates for graduation. Of those graduating in June, 1916 (17), six had received "C" or "D" during the first two years, while five others had incurred incompletes. One student received two "C's" and two "D's" and made up his requirement only in the seventh semester; another incurred three "D's" and received credit for one hour of required work in his eighth semester. Still another was registered every semester during the four years for gymnasium work and received in his history one "C" and four "D's". At the beginning of the eighth semester he had $\frac{1}{2}$ credit in "Gym" which had once been reported incomplete and later made up. He registered for $\frac{1}{2}$ credit and received B+. The other credit necessary for graduation was given apparently on commencement morning for reading a book or writing a paper.

Of the 22 candidates of June, 1917, six were registered in gymnasium work during their eighth semester in order to acquire the necessary two credits for graduation. Two of these men have no credit in this work and have both received five "D's" in the course of their college career,

Many of the twenty-four students mentioned above have no credit but numerous "C's" and "D's" in the gymnasium work. Thus the troubles at graduation appear to be on the increase.

From this data the committee came to the conclusion that the absence from the courses in required physical education is excessive and that such wholesale evasion of a university requirement as here set forth is subversive of a good student body morale.

Our investigation as to the causes of this state of affairs soon developed a condition which seemed to require special consideration by the faculty. A special report was therefore made to the faculty on April 3rd which appears here in full. (See minutes of meeting of April 3rd.)

The motion that the gymnasium be closed at once and not reopened for use until thoroughly cleaned and disinfected, was adopted by the faculty without a dissenting vote. After some delay, due to the many uses of the building, the gymnasium was closed and is at present undergoing, not only cleansing but alterations and repairs which will improve the conditions described above.

But while the general unattractive and unsanitary condition of the building was blamed for most of the excessive laxness in attendance, another phase of the work in the required course for men received much criticism and was directly responsible, it was claimed, for much indifference on the part of the students.

It was repeatedly stated to the committee that these courses in physical education rarely, if ever, began on time. This caused trouble on two counts; if the class ran the full hour after beginning late (sometimes the delay was said to be half an hour) then dinner and other engagements were interfered with; if the classes were dismissed on time the work was short and scarcely worth the trouble of undressing and dressing. The knowledge that work would not begin on time led students to put off going to the building and this easily led to not going at all. It was further said that at times classes were not held and this without previous notice; while on other occasions the instructor was in the building but did not appear on the floor.

Numerous complaints were made about the work in the so-called sophomore class which had no definite

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program of work, which was not called together for months at a time. There were many juniors and seniors in this section who had failed to obtain credit during their first two years. It was said that some of those and others as well "fudged" and faked their work. In addition, no roll call was taken in this class. Thus a certain "go as you please" spirit seemed to prevail. It was in this section that most absence occurred. As regards the work during the year 1915-16 it was further stated that no regular work was instituted for 4-6 weeks after the beginning of the semester in order that physical examinations could be made.

It is with regret that the committee feels constrained to state that these complaints have some basis in fact. This was observed during the visits paid to the gymnasium by committee members severally and together. In response to a question from the committee the Director of Physical Education made the following statements concerning this Sophomore class:

"2. Q. Do you consider the building to be crowded beyond an efficient working condition? Does coaching of various athletic teams interfere with the required work in Physical Education?

A. Yes, the dressing rooms, bathing and toilet facilities are entirely inadequate. The exercising floor space is too small also, but the design of the building makes more difficult a proper control and administration during class periods. Obviously the effort toward economy overbalanced that of design with reference to arrangement and "circulation". The absence of any auxiliary exercise hall for the use of students not at any time in required class work makes it difficult to control satisfactorily access into the class room, and the presence of outsiders, especially if they are making noise and performing "go as you please" kind of work, makes it very difficult to hold the attention of the class that is necessary to good teaching. One of the difficulties, also, is the fact that the class hours are scheduled at a time when all students in the institution are free from other duties, and hence scores come for voluntary exercise at the class hour. It has always been my policy to encourage a large voluntary attendance, since two hours' work (required) are insufficient and since also students not registered for regular work (Juniors and Seniors) also need exercise. This is the reason that, I have allowed Sophomores to work individually and have checked their attendance individually after the winter months set in and the gymnasium is in such demand at the hour scheduled for Sophomore physical training. All through the fall and until nearly Christmas the Sophomore men were given regularly organized class work (this year and every year,) the course consisting of a series of outdoor and indoor general exercises possessing hygienic and postural value, a series of about ten lessons in single-stick fencing, and chest weight exercises. Since then their work has consisted largely of individual work on chest weights, stall bars, parallel bars, bumbling, basket ball, boxing, wrestling, each student being allowed to choose his apparatus, but the almost daily admonition has been given that he should not spend all his time at one type of exercise. This plan was decided upon because it seemed unreasonable to me to exclude a large number of students from the use of the gymnasium during the Sophomore class hour even though they were not scheduled for work at that time. It is true that from five to six P.M. no classes are scheduled until after Thanksgiving when the Varsity basket ball practice begins, but if they were kept away until five o'clock many would go home and not return for exercise while there would be a constant

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from the rest who waited. To take their exercise from five to six would mean "late for meals", "missed cars", "late for work", etc. All required class work should be over every day by 4:30 P.M., leaving one hour a day (4:30 to 5:30) for voluntary exercise. The gymnasium should be locked promptly at 6 o'clock every day, but this winter it has been necessary to use the building every day until 6:30 practically every day and frequently later. It is unreasonable to make available only the hours from four to six for all the required and voluntary work in physical training and athletics for all the men of the University; and it should be noted also that this arrangement provides for a far too limited use of the building by the women of the institution, who have no opportunity for voluntary use of the department except on Saturdays and that is their shopping-day."

These two classes of excuses nearly exhausted all those offered. A few claimed afternoon work as being necessart to their continuance in the University but the committee after investigation through one of its members came to the conclusion that such work did not materially interfere with the required gymnasijm work.

A few other students were frankly indifferent to the demands of the faculty; but two of these have since left involuntarily.

There was found to be a certain amount of trouble caused by the overlapping of the Sophomore laboratory classes and the gymnasium work. This was minimized as much as possible by the committee on schedule; still various laboratory instructors said that they had not required students to remain in their classes after 4 P.M.

The committee realizes that the institution of military drill must modify the required work in Physical Education. We believe that during the war, at least, military drill should be maintained and made as effective as possible. At the same time we are of the opinion that the drill should be correlated with Physical Education especially as concerns corrective work.

We desire therefore to make the following recommendations:

That military drill be required of all first and second year men three hours per week.

That exemptions from drill for physical disability and the necessity for corrective exercise be decided by the Director of Physical Education, or, better still, by a University physician.

That one credit hour per week be given for this work.

That owing to the limited facilities of the gymnasium building the classes in Physical Education for first and second year women be consolidated and if this is not possible that sophomore work for women be not required.

In some colleges, namely at Purdue, the Departments of Military and Physical Education cooperate to furnish the best training for the student. This would appear the ideal arrangement.

From the Physical Directors of the thirteen universities referred to above, the committee obtained much useful and interesting information, regarding the character of work done, the emphasis placed on outdoor work, the aims of the courses and other topics. These are attached to the report as an appendix. (See Exhibit B).

Dept. Ph. Ed.
Investigation

Motion made by Dr. Elrod that the report read by Dr. Bateman be received and placed on file.

Upon the suggestion of Dr. Lennes that Prof. Mustaine reply to the report, Prof. Mustaine stated that he would like the privilege, not of answering the report, but explaining some things about it because he believes the report carries in many ways the wrong impression.

Dept. Ph. Ed.
Investigation Motion made by Dr. Rowe that the faculty adjourn to meet Friday at 4 o'clock and make this matter a special order of business in addition to reporting on the Seniors.

Motion made by Mr. F. O. Smith that a copy of this report be sent to the Chancellor, also that the Director of Physical Education submit his reply to accompany this report, after being considered by the faculty in Friday.

Dean Skeels inquired as to what action, if any, the faculty should take on the matter.

Convocations It was mentioned that a meeting for adjournment was before the house. Before adjournment, however, President Scheuch asked that Mr. Casey be permitted to present the matter of convocations for next year. Motion made by Mr. Casey that the Committee on Schedules arrange to have a fixed hour on any day that may seem best so as to have convocations at 10:30 instead of 11:30. Prof. Carey objected to the committee having this duty imposed upon them owing to the great amount of work already required of that committee.

President Scheuch suggested that the matter be deferred until the meeting on Friday.

Meeting adjourned.

Stella Stillwell
Secretary.

Minutes of faculty meeting of the State University
held at 4:00 P.M., Friday, June 1st, 1917.

The following candidates for graduation on June 7th
were recommended to the faculty by the Committee on Admission
and Registration:

For the Degree of Bachelor of Arts: Major Subject: Major:		No.Hrs.	Total Hours
Baird, Alva C. (Issued Dec.1916)	Law	32	122
Baxter, Galin Otis " " "	Hist.& Econ.	30	122
Blomgren, Ethel Elizabeth	Mathematics	38	122
Busha, Thomas C.	Law	53	122½
Carney, Mary Florence	History	44	137½
Dixon, Virginia	History	30	124
Duncan, Marian Agnes	Latin and Greek	37	122
Finkelnburg, Addison Y.	Chemistry	37	122
Foley, Anna Helen	History	35	128
Gettys, Florence Gertrude	English	38	122
Gilbert, Isabel Alice (Issued Dec.)	Latin and Greek	34	124
Graham, John Wirt	Chemistry	40	122½
Hemmick, Ellen Lenore	Physical Educ.	25½	128½
Hershey, Elizabeth	English	38	131½
Holmes, Esta Rebecca	English	44	130½
Lease, Jessie Fern	English	39	122½
Linn, Marguerite	Mathematics	32	126
Little, Eleanor Bertha	Fine Arts	28	131
McHaffie, Stuart Maxwell	Law	59	124
O'Flynn, Patricia Agnes	English	38	128
Perry, Howard James	Journalism	36	123
Pope, Lila Mae	English	47	130
Reely, Marguerite Grace	English	45	123
Riordan, Benjamin E. (Also LL.B.)	Law	87	151½
Robinson, Verne E.	Law	49	122
Seifert, Regina Irene	Mathematics	34	134½
Shope, Irene	History	31	122
Siedantopf, Marie Charlotte	Modern Languages	35	143
Stone, Alberta Rae	Modern Languages	38	122
Swearingen, Hazel Margaret	English	52	125½
Thomas, Evalyn	Modern Languages	45	124
Wilhelm, Hedda	Modern Languages	43	122½

For the Degree of Bachelor of Science:

Brooks, James Forrest	Forestry	72	143
Chen, Ching-Han (Issued Dec.1916)	Business Admin.	30	122
Cook, Arthur B.	Pharmacy	43	125
Jones, Harold Judson	Business Admin.	45	129
Kent, Hugh	Forestry	78	136½
Logan, Lelia Margaret	Biology	34	123
Parmelee, Myrtle May	Biology	41	129
Pride, Elsie Maud	Home Economics	36	122½
Richardson, William Donald	Forestry	57	134
Scott, Mary Mildred	Library Science	32	123
Shull, Helen Elizabeth (Also Ph.D.)	Pharmacy	35	123½
Simpkins, Edward	Forestry	77½	143½
Suchy, John Frank (Also Ph.C.)	Pharmacy	38	140

For the Degree of Pharmaceutical Chemist:

Shull, Helen E. (Also B.S.)	35	123½
Suchy, John Frank (Also B.S.)	38	140

For the Degree of Graduate in Pharmacy:

Lenz, Frank J.	35	71
Weiss, Ralph H.	35	79

*Candidates
for Graduation*

For the Degree of Bachelor of Laws:	No. of col- lege credits	No. of I credits
Buffington, Joseph P. (Issued Dec. 1916)	122	85
Fenn, Lloyd A.	122	83
Irvine, Thomas B.	4	84
Jenkins, R. D.	122	85
Johnson, Howard A.	122	84
Keeran, John F.	16	83
Reid, Edgar Paul	86	83
Riordan, Benjamin E. (Also B.A.)	62	85
Ward, Clarence T.	26½	82

For the Certificate of Completion of Course in Law:

Friday, Richard C. W.	86
Gwin, Ira A.	87
Judson, Horace W. (Issued Dec. 1916)	84
O'Sullivan, Emmet M. A. (Issued Dec. 1916)	85
Tyman, Charles L.	85
Wuolle, Onni August	88

Motion made by Dean Whitlock, and seconded, that the recommendation be approved. Carried.

Prof. Mollet then explained two points concerning two additional candidates for Pharmacy Degrees. Mr. A. C. Valentine came to the State University from Montana State Agricultural College as a post graduate in Pharmacy, having received there the Ph.C. Degree, but not having had any Physical Education work. Military Drill was required there at the time, Prof. Mollet stated, but the Government had furnished no director for this work. Inasmuch as Mr. Valentine came to the State University as a faculty member, Prof. Mollet recommended that he be granted the Bachelor of Science Degree without having met the requirement in Physical Education.

The second recommendation by Prof. Mollet was concerning Mr. E. E. Angevine. Mr. Angevine received a grade of "D" in Physiology in June, 1915. During the present semester he received a passing grade in this subject by a special examination. According to the rule, Mr. Angevine should have re-registered for this subject in order to receive credit. Prof. Mollet explained that he had attempted to re-register, but was unable to do so on account of a conflict, and therefore recommended that Mr. Angevine be granted this credit in Physiology and the degree of Ph.C.

Motion made by Dr. Coffman that the two recommendations of Prof. Mollet be approved. Seconded and carried.

The following candidates were recommended by the Committee on Admission and Registration for graduation providing their work is completed by Saturday, June 2nd, 6 P.M.

Name:	Subject	Major Subject.	Hrs. Major.	Total
Lewis, Gladys		English (B.A.)	39	122½
Metlen, Genevieve E.		Economics (B.A.)	43	122½
Woehner, Walter A.		Pharmacy (Ph.C.)	35	103

Work completed June 2nd, 6 P.M.

Motion made by Dr. Kirkwood that this recommendation be approved. Seconded and carried.

Dr. Rowe then explained that Mr. Lucius Forbes lacked ½ credit of having the required number of hours for graduation. He explained that Mr. Forbes is registered for three hours credit in Mineralogy at the present time - that he has not completed the work for three credits, but is willing to give him two credits for the amount completed if the faculty approves.

*Candidates
for Graduation.*

Motion made by Dr. Elrod and seconded, that Dr. Rowe be authorized to give credit to the amount that Mr. Forbes has earned in Mineralogy. Motion carried. Mr. Forbes was therefore recommended for the B.S. Degree, with Physics as a Major subject (31 hours) and a total number of hours 123½.

Dr. Jesse, as Chairman of the Graduate Committee, recommended that the following receive the Master of Science Degree:

Wilson, Roy Arthur Geology (As Major)

and that the following receive the Master of Arts Degree:

Clark, Pearl Elizabeth Mathematics (as Major)
Thelin, Ernest Frederick Education (as Major)

also that Mr. John Howard Breneman be recommended for the Degree of Master of Arts (Education as Major) providing he is passed upon favorably by his examining committee by Saturday, June 2nd, 6:00 P.M.

The recommendations of Dr. Jesse were approved.

Professor Daughters then presented certain matters concerning requirements for the Certificate of Qualification to Teach, stating that certain candidates have not fully met requirements as to major and minor subjects and gave as a reason for this that the Advisers of these students have failed in their duty to see that they register in the proper courses.

Motion made by Dr. Elrod that the requirements for the certificate as stated in the catalog be adhered to. Motion seconded by Prof. Carey.

Motion made by Dr. Rowe that the matter be laid on the table. Seconded and carried.

Motion made by Dr. Elrod that the Committee on Admission and Registration be given authority to pass upon the candidates for the certificate. Seconded and carried.

Professor Daughters stated that he would have the list of candidates for the certificate ready to submit to the committee by Saturday, June 2nd, 6:00 P.M.

The recommendations of the Committee appointed to investigate the causes of absence in the Department of Physical Education were re-read (see report of committee in minutes of May 28th).

Motion made by Dr. Rowe that the committee's recommendations be approved, with the following addition: that Freshmen men be required, in addition to the three hours per week of military drill, to take also two hours per week in Physical Education.

Dr. Jesse inquired if the motion would involve additional credit - ½ credit for Physical Education and 1 credit for military drill - and if that would involve the increase in requirements for graduation.

Dr. Rowe explained that his idea was of having Physical Education in addition to other work required for graduation.

Prof. Mustaine objected to the committee's recommendation in the matter of consolidating the Freshmen and Sophomore classes of the women. His idea was to divide them into more sections. Since there were no conflicts in the women's department, he did not see why that department should be brought into the recommendations at all. He was

*Candidates
for graduation*

*Cert. to
Teach.*

*Credit
for Phys. Ed.
& Mil. Drill.*

not in favor of duplicating the work for the women in their second year.

Dr. Bateman explained that his idea was to make the work of the girls uniform with that of the men, and if the work were given three times per week, there would not be much time on the schedule for separate classes.

Motion made by Dean Whitlock, as an amendment to Dr. Rowe's motion, that the matter of consolidation of the Freshman and Sophomore classes for women be left with the Director of Physical Education. Motion seconded.

Prof. Carey objected to the amendment, owing to previous difficulty with the Department of Physical Education in arranging the schedule for Physical Education classes.

Mr. Whitlock's amendment was voted upon and lost. Ten in favor and twelve opposed.

Motion made by Dr. Elrod that the number of hours for graduation remain 120 hours, plus whatever may be decided upon for military drill and physical education. Seconded and carried.

Motion made by Prof. Mustaine that the matter of adjustment of credit for military drill and physical education be left with the Committee on Admission and Registration. Seconded and carried.

The matter of convocations was again presented by Mr. Casey, making the motion that convocations be held at 10:30 on Thursdays.

Motion made by Dr. Rowe that the matter be referred to the Schedule Committee with power to act. Seconded.

Prof. Carey preferred that the faculty settle the matter, stating that if left to the Schedule Committee, the hour would have to be placed at 11:30.

Vote was taken on Dr. Rowe's motion that the matter be left in the hands of the Schedule Committee with power to act. Carried.

President Scheuch then read the following report of the committee appointed to consider the advisability of establishing the plan of dividing the University year into four quarters of twelve weeks each:

"Your committee believes that the quarter system as a permanent university policy is both expedient and feasible here at the State University. It is our belief that it makes possible a more direct and elastic adjustment of the university to practical conditions as they exist in the State today, and as they are likely to exist increasingly in the years to come."

One of the good features of the quarter system is that it permits the giving of certain elementary courses at least twice a year. If the general policy could be adopted of repeating courses in the spring and autumn, it would at once become possible for a student to leave in the middle of the spring quarter and return in the middle of the autumn quarter without causing any serious break in many of his studies. This would be particularly desirable for students who come from agricultural communities.

The repeating of courses mentioned in the preceding paragraph would not have to be inaugurated fully at the outset, but may be worked out gradually as the University grows in size and its resources are

Credit
for Phys. Ed.
& Mil. Drill.

Convocations

Four
Quarter
Plan

augmented. Your committee, therefore, recommend that the quarter system be established at the State University beginning in the fall of 1917; that the year be divided into four parts of approximately twelve weeks each; and that the fourth quarter be made to begin about October 1st.

The question of the desirability of the quarter system is from every point of view inseparably linked with the question of general policy in regard to the terms of employment of the faculty. Your committee suggests that the following provisions be made the basis of further consideration.

1. That three quarters teaching be regarded as the regular year's work.

2. That in case an instructor teaches four quarters in one year, the payment for the fourth quarter be twenty percent of his regular yearly salary.

3. That each instructor is normally expected to teach only three quarters and that additional teaching be made the subject of mutual arrangement and agreement between the instructor and the Chancellor, and that this applies both to the question as to whether the instructor is to be teaching more than three quarters in any one year and also, as to the question as to which quarter he is to be on leave,

4. That an instructor who teaches more than three quarters per year be permitted to accumulate credit towards longer absence from the University with full pay. Thus, in case an instructor teaches nine consecutive quarters (equivalent to three academic years) he may then be absent from the University for three consecutive quarters receiving full pay. The rate at which he is to be paid when absent on such leave is the same rate as his salary was at the time he was earning the accumulate absence credit.

5. We recommend that the usual sabbatical leave with part pay be abolished for the future, but that sabbatical leave now wholly, or partly earned, be granted under the same conditions as if the quarter system were not adopted."

Dr. Kirkwood suggested that copies be placed in the faculty boxes of this report.

Dr. Rowe expressed the opinion that since this is such a vital question, it is better not to take any definite action at this time.

The following motion was made by Dr. Rowe: that it is the sense of this faculty that we are in favor of the four quarter system if it can be financed and if found workable under all conditions. Motion seconded.

Dr. Kirkwood offered the following substitute motion: that this faculty approve the quarter system provided a suitable adjustment of conditions of the system be arrived at by the consent of the faculties. Seconded and carried.

Professor H. N. Thompson asked permission to make a statement. The Chancellor having failed to see his way to give Professor Thompson the promotion he desired - that of full professorship - and to grant certain requests as to the

Four
Quarter
Plan

Prof.
Thompson

needs of his department, Prof. Thompson brought the matter before the faculty, stating that after asking the Chancellor to make inquiry of his colleagues concerning his scholarship efficiency as an instructor, etc., the Chancellor reported that he had made some inquiry without arousing suspicion and had come to the above conclusion. In view of these facts Prof. Thompson felt that some expression from the faculty was due him so that he would be under no disadvantage after leaving the institution. Prof. Thompson stated during his remarks that it was his intention to resign from his present position. At the close of his remarks, Prof. Thompson left the meeting.

Dr. Coffman: "In the first place, I knew nothing about the contemplated action of Mr. Thompson. I consider Mr. Thompson one of the finest men professionally that I have ever known. In the four years that I have been here (and I have gone through some critical things) I have found him entirely open, honest and above board. I have heard from students who are honor students here that he is one of the finest and one of the most conscientious teachers we have in this institution. Mr. President, I think if we do not take definite and decisive action showing that we are strongly in favor of him, it will be reprehensible to this institution and to us as a faculty. Therefore I move that it be the sense of this faculty that he be asked to withdraw his resignation and that an open, or unbiased committee be appointed to investigate the conditions which Mr. Thompson has opened to us which many of us know absolutely nothing about." Motion seconded. "The passing of this means that we approve or express our confidence in the work of our colleague."

Prof.
Thompson

Carey: "He hasn't resigned but announced his intention to do so. The motion might be stated that he be asked not to present his resignation."

Skeels: "If we simply ask the Chancellor to give Mr. Thompson the promotion he wants - it seems to me that is all that is necessary."

H. E. Smith: "I do not think this is a question on which we should be asked to vote 'Yes' or 'No'. I do not feel that I know enough about Mr. Thompson's work to vote intelligently and so shall not vote at all."

Jesse: "There are few men on the faculty that have felt during the time Mr. Thompson has been here a greater personal liking for him than I have, and yet it occurs to me that after all, the Chancellor and his administration are responsible for deciding on the efficiency of the men on this faculty and it is not the place of this faculty to recommend what is in effect a motion to the Chancellor to promote this man or the other man and I don't know exactly what this motion involves. With all due friendship for Mr. Thompson, I am not in favor of voting on this matter at the present time. It seems that we are practically saying to the Chancellor that we are the body to decide this question. I know of no university in this country where the faculty decides on the relative merits of its members or promotion of its members. I would be glad to endorse Mr. Thompson, but am not willing to vote for that which I understand this motion to imply. I am not willing as a member of this faculty to go into this thing."

Underwood: "The Chancellor has formed his opinion upon statements of members of this faculty."

Skeels: "Mr. Thompson asked the Chancellor to go to other members and get their opinions."

Underwood: "I ask 'Who is responsible for this thing?'"

Scheuch: "I believe that no man on this faculty has the

right to force one to express to the faculty his personal opinion which may have been expressed to the Chancellor. "

Howe: "The Chancellor hasn't asked Thompson to resign. Thompson has made certain demands which the Chancellor cannot fulfill at this time."

Dr. Coffman changed his motion to read as follows: that it be the sense of this faculty that Mr. Thompson be requested not to present his resignation, the understanding being, if we pass such a motion, that we approve of him not merely as a man, but also, from what we know of him, as a teacher and as a colleague.

Wesse: "Is this in any sense to be taken as disapproving the Chancellor's action, or as a recommendation?"

Coffman: "I have not mentioned the Chancellor. I am merely concerned with justice to Professor Thompson."

Kirkwood: "I feel that we are not voting an endorsement of Mr. Thompson's work - we are simply expressing a feeling of confidence in him as a man and as a member of this faculty, and it seems to me there is a very deep and fundamental principle involved here, namely that of the right of this faculty to express an opinion of confidence, in view of the anticipated action by the administration. I have understood that this faculty is to be democratic. Now if a member of this faculty is to be placed under disadvantage because of the opinion of a few, we should have a uniform system or method by which the opinion of the majority of the faculty might be registered."

Underwood: "Mr. Thompson has not raised the question of procedure as between administrative action and faculty action, but he emphasized two points: first, that members of the University, either faculty or students, had criticised him and that he wished to ascertain if it was representative. Second: that he had defended his teaching ability, as he had a right to do. Since Mr. Thompson had been criticised in the meeting, it might be mentioned that a student who has had several years in other universities and in the public service, after studying under six professors here, all in a technical school and science departments, referred to Mr. Thompson as his best teacher here."

Dr. Coffman's motion was voted upon and carried.

Meeting adjourned.

Stella Stillwell
Secretary.

Prof. Thompson

(Copy).

June 1, 1917.

To President F. C. Scheuch,
State University, Missoula.

Dear Sir:

The Committee on Courses for Teachers begs leave to report that, having checked over the courses required for the Certificate of Qualification to Teach in each case individually, the following persons, upon receipt of their Bachelor's or Master's Degree from this institution, are entitled to the Certificate of Qualification to Teach in the public schools of the State of Montana:

<u>Name.</u>	<u>Majors.</u>	<u>Minors.</u>
Blomgren, Ethel	Mathematics	Chemistry, German,
Carney, Florence	History	English
Clark, Pearl	Mathematics	History, Mod. Lang.
Duncan, Marian	Class. Languages	History, German
Foley, Anna	Hist. & Pol. Sci.	English
Hemmick, Lenore	Physical Education	English, Biology
Hershey, Elizabeth	English	Home Econ., Mod. Lang.
Holmes, Esta	English	German
Lease, Jessie	English	History, German
Lewis, Gladys	English	Fine Arts, Education
Linn, Marguerite	Mathematics	German, English
Little, Eleanor	Fine Arts	French, English
Logan, Lelia	Biology	Mod. Lang., Education
Metten, Genevieve	Economics	Mod. Lang., English
O'Flynn, Patricia	English	History
Parmelee, Myrtle	Biology	Botany, English
Pope, Mae	English	German, Home Econ.
Reely, Grace	English	Pub. Speak., Mod. Lang.
Seifert, Regina	Mathematics	Phys. Ed., Biology
Siedentopf, Marie	Biology	Mod. Lang., History
Swearingen, Hazel	English	German, History
Thelin, Ernest	English	Philos., Social Sciences
Thomas, Evalyn	Modern Languages	English
Shope, Irene	History	German, English

(Signed) Freeman Daughters)
J. H. Underwood) Committee
Paul C. Phillips)

Approved by Committee on Admission and Registration

(Signed) J. P. Rowe, Chairman.

(Copy)

June 1, 1917

President F. C. Johnson,
State University, Missouri.

The Committee on Courses for Teachers have leave to
report that, having checked over the courses reported for the
attainment of qualification to teach in each case individually,
the following persons, upon receipt of their Bachelor's or
Master's Degrees from this institution, are entitled to the
attainment of qualification to teach in the public schools of the
State of Missouri:

Names	Major	Minor
Longren, Ethel	Mathematics	Chemistry, German
Stacy, Florence	History	English
Clark, Pearl	Mathematics	History, Mod. Lang.
Green, Marian	Class. Languages	History, German
Oliver, Anna	Hist. & Pol. Sci.	English
Smiley, Leona	Physical Education	English, History
Stacy, Elizabeth	English	Home Econ., Mod. Lang.
Oliver, Kate	English	German
Oliver, Jessie	English	History, German
Oliver, Gladys	English	Home Econ., Education
Oliver, Margarette	Mathematics	German, English
Little, Eleanor	Home Econ.	French, English
Oliver, Della	Biology	Mod. Lang., Education
Oliver, Genevieve	Mathematics	Mod. Lang., English
Oliver, Patricia	English	History
Oliver, Myrtle	Biology	Botany, English
Oliver, Mae	English	German, Home Econ.
Oliver, Grace	English	Phy. Ed., Mod. Lang.
Oliver, Regina	Mathematics	Phy. Ed., History
Oliver, Marie	Biology	Mod. Lang., History
Oliver, Hazel	English	German, History
Oliver, Ernest	English	Philos., Social Sciences
Oliver, Evelyn	Modern Languages	English
Oliver, Irene	History	German, English

(Signed) Frances Dougherty
J. E. Underwood
Paul C. Phillips
Committee

Approved by Committee on Admission and Registration
(Signed) J. E. Howe, Chairman

A special meeting of the Faculty of the State University was held July 18th, 1917, at 4:00 P.M., at the request of Chancellor Elliott.

The Chancellor announced that the State Board had given their consent to proceed with the construction of such new buildings as may be possible from appropriations made by the last Legislature, and that Mr. George Carsley of Helena had been chosen to prepare plans for this institution and for the Agricultural College. At the request of Chancellor Elliott, Mr. Carsley presented the plans he had prepared, after having carefully considered the report of the faculty with regard to the buildings needed. A building to house the natural sciences being most needed, the Chancellor asked for advice from the faculty with regard to its location and general plan. The location decided upon was north of Main Hall. During his remarks, the Chancellor mentioned that while the matter of extension of the campus had not been considered by the State Board, he felt certain that they could consider the matter favorable. The Chancellor then suggested that the departments present to Mr. Bonner within a fortnight ideas of their departments so that when the architect comes, the matter may be presented to him at once.

New Building

A discussion then followed concerning the plan of dividing the University year into quarters of twelve weeks each. The Chancellor suggested the following dates for the University calendar for the college year 1917-18.

1st term to begin Oct. 1st and close with Christmas Holidays;
 2nd term to begin Jan. 7th and close March 29th;
 3rd term to begin April 1st and close June 21st;
 4th term (Summer Session) to begin June 24th and close August 2nd, making the Summer Session of six weeks, and depending upon circumstances whether or not another Summer Session of six weeks would be held.

*Four
Quarter
Plan*

Owing to absence during the summer of some members of the committee which was appointed to investigate the four quarter plan, the Chancellor appointed several additional members. The committee as appointed follows: Professors Scheuch, Lennes, Pope, H. E. Smith, Jameson, Bonner, Kirkwood and Coffman. The Chancellor asked that this committee meet with the faculty and come to a decision by Monday, June 23rd, as to whether or not they desired to establish the four quarter plan this fall, as outlined above.

Chancellor Elliott then announced two new courses which had been approved by the State Board of Education. One of six months duration which has been approved by the State Nurses Association, preparatory for young women who want to qualify for service in hospitals. The other, a military service course for young men, which course was suggested by Mr. Bonner. Those taking this course who wish to continue an engineering course may do so without serious interruption.

War Courses

Meeting adjourned.

Stella Stillwell
 Secretary.

Minutes of Faculty meeting of the State University held July 27th, 1917, 4:00 P.M.

On recommendation of the Committee on Admission and Registration, the following students were recommended to the State Board of Education to receive degrees and certificates as indicated:

Name.	Degree.	Major.	Hrs. in Major	Total Hours.
Mrs. Carol O. Getz	B.A.	Journalism	37	123
Ruth A. Nutting	B.S.	Business Adminis.	34	133
Willis E. Ray	Certificate of completion of course in Law			
Lucius E. Forbes	Certificate of Qualification to Teach.			
Ruth A. Nutting	Certificate of Qualification to Teach.			

On motion made and seconded, the recommendation was approved.

Meeting adjourned.

Steele Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held September 11th, 1917, 4:00 P.M.

Members absent: Miss Buckhous, Miss Swenson and Mr. W. N. Jones.

Meeting was called to order by Chancellor Elliott. In introducing the new President of the institution, Dr. E. O. Sisson, the Chancellor suggested that the Committees on Convocation and Public Exercises give consideration to the matter of having special exercises in honor of Dr. Sisson, suggesting that at the first convocation held, Governor Stewart might be induced to preside and that the representatives of the other state institutions be present for the occasion.

During his remarks, the Chancellor announced that all matters pertaining to the internal activities of the institution are hereafter under the immediate control of the President and that all matters should reach his office through the President. He explained, however, that this did not deny any member of the staff the privilege of having an interview with the Chancellor.

In this connection, Chancellor Elliott spoke in praise of the excellent service rendered by Professor F. C. Scheuch as Acting President of the institution during the past two years.

President Sisson then took charge of the meeting. After preliminary remarks, Dr. Sisson presented the business of the meeting.

Professor Carey was called upon to present the report of the Schedule Committee concerning the four quarter plan. He outlined the proposed course for Freshmen as follows, stating that the course is proposed for the coming year only:

English (Freshman) 3 hours throughout the year
 Language 3 or 4 hours throughout the year
 Science 4 or 5 (preferably 4) throughout the year
 Elective cours if 5 hours
 Physical Education throughout the year

Suggestion was made by Dr. Lennes that the faculty be given an outline of the plan proposed by the committee and discussion continued at a meeting of the faculty on Wednesday. It was decided that a meeting of the faculty be held at 10:00 A.M., Wednesday, Sept. 12th.

Mrs. Jameson was then called upon to make some remarks regarding the housing of students during the coming year. During her remarks, Mrs. Jameson stated that she would like to control the girls who live in private homes and that her plan is to establish a cooperative cottage.

Dr. Rowe was then called upon to make a statement concerning the Summer Session with relation to the four quarter plan. He stated that for the convenience of the teachers who attend the Summer Session, he would like to see established two terms, five and six weeks each, to compose the Summer Quarter.

Chancellor Elliott then spoke at length concerning several matters. He emphasized the fact that better facilities for housing the students was necessary. During his remarks he stated that he was endeavoring to secure a competent man to take charge of the Military Training Department. He also stated that his plan for extending the work for the training of teachers was rapidly developing and that Dr. Sisson was not only secured as President of the institution but also as Professor of Education. The Extension Department, he announced, has been changed to the name "Public Service Division". He then spoke briefly of the unsatisfactory student advisory system and asked that the faculty give careful consideration to the matter of advising students.

Meeting adjourned.

Stella Stillwell
 Secretary.

Four
Quarter
Plan.

Co-operative
cottage

Summer
Quarter

"Pub. Service
Division"
Advisory
System,
etc.

Minutes of the meeting of the Faculty of the State University held at 10:00 A. M., Wednesday, Sept. 12th 1917.

Members absent: Miss Buckhous and Miss Swenson

Reading of Minutes.
Dr. Sisson announced that, unless there was some objection, hereafter the Secretary would be instructed to read the minutes of the previous meeting and to record only actions taken by the faculty and matters of importance.

Administration
Dr. Sisson and Chancellor Elliott each spoke regarding the importance of faculty members attending promptly to business matters of the institution, including bills, orders, etc., that come from the Business Office.

Quarter Plan.
A request was made by Dr. Sisson that each head department present to his office by Saturday morning a written statement giving all the important aspects of his department in relation to the quarter plan.

Faculty Finances.
Professor Carey reported, as Chairman of the Committee on Faculty Finances, a balance of \$108.35 in the fund.

Professor Carey then presented five plans outlined under the quarter system by the Schedule Committee for the work of Freshmen students during the coming year, each plan conforming to the present regulations of the faculty concerning required work. (See Exhibit C). The fifth plan (which follows) was recommended by the Committee as the best plan for the coming year:

First Quarter	Second Quarter	Third Quarter
Freshmen English 3	Freshman English 3	Freshman Eng.
Language 3 to 5	Language 3 to 5	Language 3 to 5
Science 3 to 5	Science 3 to 5	Science 3 to 5
Elective 5	Elective 5	Elective 5
Physical Educ. $\frac{1}{2}$	Physical Educ. $\frac{1}{2}$	Physical Educ.

Four Quarter Plan.
Motion made by Dr. Rowe that the fifth plan be adopted. Seconded by Dr. Daughters.

Dr. Lennes presented the following alternative plan, distributing the required work over a period of six quarters of residence:

	1st. Quarter	2nd Quarter	3rd. Quarter	4th Quarter
1.	English	Eng. & Science	F. Lang. & Sci.	F. Lang.
2.	English	Eng. & Sci.	F. Lang. & Sci.	F. Lang.
3.	F. Lang.	F. Lang. & Eng.	Eng. & Sci.	Sci.
4.	F. Lang.	F. Lang. & Eng.	Eng. & Sci.	Sci.
5.	Science	Sci. & F. Lang.	F. Lang. & Eng.	Eng.
6.	Science	Sci. & F. Lang.	F. Lang. & Eng.	Eng.

After some discussion, the following substitute motion was made by Dr. Lennes: that for the present, the requirements in English, Science and Foreign Language be not changed, but that the committee be left free to arrange a schedule which will permit the completion of those requirements by the end of the Sophomore year. Motion seconded.

A later motion was made by Dr. Lennes that the faculty resolve itself into a committee of the whole. Seconded and carried.

After a lengthy discussion Dr. Kirkwood moved that action be taken on the motion made by Dr. Rowe. Motion seconded.

Professor Carey making the statement that the quarter plan was proposed by the committee for the coming year only, Chancellor Elliott stated that he did not consider the future possibility of the return of the semester plan and wished the faculty to consider the quarter plan as a permanent policy of the institution. In this connection, the Chancellor suggested that a distribution of the Freshmen of last year by courses be obtained to assist the committee.

Motion made by Mr. Daughters that the Schedule committee be authorized to arrange any schedule which they deemed best for the University, whether it agrees with the present regulations or not. Motion seconded by Dr. Lennes and carried.

Upon suggestion of Professor Carey, as Chairman of the Schedule Committee, Dr. Sisson requested that the chairman of all departments and the Deans of the Professional schools meet with the Schedule Committee at 2:00 P. M. today, Sept. 12th.

Motion made by Mr. Daughters that the faculty adjourn until 10:00 A. M., Thursday, Sept. 13th. Motion seconded and carried.

Stella Stillwell
Secretary.

Minutes of meeting of Faculty of the State University held Wednesday Sept. 13th., at 10:00 A. M.

Members absent: Miss Buckhous, Miss Swenson and Mrs. Jameson.

Minutes of meeting of September 11th were read and approved.

Request was made by Dr. Sisson for all those members who participated in the summer campaign on High School visitation to see him immediately after the close of the faculty meeting.

Dr. Sisson then took up the matter of the regular monthly faculty meetings and expressed a desire that the faculty as a whole be as nearly as possible a legislative body and to have executive matters in the hands of individuals. In this connection he also spoke of the importance of Convocations.

A request was then made by Dr. Sisson that the Committee on Admission and Registration take up the question of the adjustment of the graduation requirements with the high school course of study and report to the faculty at an early date.

Professor Carey was then called upon to report the result of the meeting of the Schedule Committee with the chairman of the different departments concerning the

Foul
Quarter
Plan

High School
Visitation

Regular
Monthly
Faculty
Meetings

H's Course
Study

Quarter
Plan

advisability of adopting the four quarter plan suggested by Dr. Lennes.

Professor Carey reported as follows: that a five minute discussion was given to each member to discuss the effect of Dr. Lennes' proposed plan on his department, and the result was as follows: opposed 12; neutral 6; favorable 3; Library Science and Physical Education not being represented. Motion made and seconded that the fifth plan as proposed by the Schedule Committee be endorsed, resulted as follows: favorable 12; opposed 3; not voting 2 (Law and Forestry) (See Exhibit 1)

Motion was then made to the faculty by Professor Carey that the fifth plan as proposed by the Schedule Committee be adopted. Motion seconded by Dr. Rowe and carried.

Professor Carey then asked that the hour for convocations be decided upon by the faculty, also the matter of Physical Education.

Dr. Sisson asked that the Convocation and Schedule Committees meet together and endeavor to reach an agreement in regard to the hour for convocations.

Professor Carey asked that the faculty report to him at the earliest possible date their schedules for the first semester.

The matter of arranging the credit for Physical Education having been referred to the Committee on Admission and Registration (see minutes of June 1st), Dr. Rowe, as Chairman of the committee, expressed a desire that the faculty decide the matter. After some discussion, Dr. Sisson stated that this matter would be dealt with at least in a preliminary way by a conference with the Chairman of the Committee on Admission and Registration, the Schedule Committee and himself.

President Sisson then announced that a course for Freshmen named "College Life" had been authorized by the Chancellor and that such a course is being planned, stating that he desired, however, to have the faculty approve the course at some future date when the course is outlined.

Two other new courses were announced by Dr. Sisson. An extension course called "Nations of the War" to be given at the University as a lecture course, and a course on Montana suggested by the Chancellor, which he would ask the faculty to consider later.

Professor Aber asked for a joint meeting of the Committee on Convocation and Public Exercises immediately after the close of the meeting.

Request was made by Professor Haxo that the faculty reconsider their action regarding the four quarter schedule, having in view the distribution of the language requirement over a greater length of time. A motion was adopted that the matter of distribution of required work over a period of two years be again referred to the Schedule Committee for consideration and if they desired, could make further recommendation to the faculty.

Request was made by Dr. Sisson that the Student Advisory Committee appointed by the Chancellor make

Four Quarter
Plan

Convocations

Phys. Education

Phys. Education

New Courses

Language
Requirement -
Four Quarter
Plan.

their report at the next meeting of the faculty.

Motion made by Dr. Rowe that the faculty adjourn to meet at 10:00 A. M., Tuesday, Sept. 18th. Seconded and carried.

Stella Stillwell
Secretary

Minutes of meeting of Faculty of the State University held Tuesday, Sept. 18th. at 10:00 A. M.

Members absent: Professors Burleigh, Cleary, Pope, Scheuch and Schwalm.

Minutes of meetings of Sept. 12th and 13th were read and approved.

Dr. Sisson asked for a conference at the close of the meeting with the State Fair Committee, Dean Stone and Dr. Lennes.

The Committees on Convocation and Public Exercises were asked by Dr. Sisson to act as a committee to arrange exercises to commemorate the event of the quarter centennial of the institution, which occurs in the Spring.

Quarter
centennial

Request was made by Prof. Carey that the instructors in Modern Language and Dr. Rowe, as Chairman of the Committee of Admission and Registration, meet him immediately after the close of the meeting.

Professor Daughters, as Chairman of the Committee on Student Advisers, presented to the faculty the report which was submitted to the Chancellor recently.

Student
Advisers

After a thorough discussion concerning this matter, motion was made by Dr. Elrod that the committee reconsider their recommendations in the light of the present discussions and report to the faculty in writing their recommendations before the next faculty meeting. Motion was made by Mr. Daughters and seconded that such a committee be appointed. Motion carried.

For the information of the Schedule Committee Prof. Carey asked that the faculty report which of their courses are open to Freshmen students.

Freshman
Courses

Prof. Daughters asked for a meeting of the Committee on Student Advisers at 3:30 P. M. Tuesday, Room 15.

An informal discussion then followed concerning the State Fair Exhibit and suggestions offered as to future exhibits.

State
Fair
Exhibit

Dean Stone announced that the editors in attendance at the meeting of the State Press Association expect to visit the University one day during their meeting and asked that a faculty committee be appointed to arrange a program for one day. Dr. Sisson announced that such a committee would be appointed to assist the School of Journalism.

State
Press
Association

The following new courses were approved by the faculty:

Pharmacy and Materia Medica I and II, 2 or 3 credits. No fee. This course is intended to acquaint the student with the character, use and action of commonly used medicines and their accurate administration. Text--Materia for Nurses, by Blumgarten.

101A. Qualitative Organic Analysis III, 2 cr.
Prerequisite: Chemistry 101. Mr. Howard.

A continuation of course 101 with special emphasis on the general class reactions of Organic Chemistry and the systematic methods for the identification of pure organic compounds and mixtures.

Forest Utilization, 3 credits.

Motion made by Mr. Casey that the faculty adjourn to meet Thursday at 10:00 A. M. Seconded and carried.

Stella Stillwell
Secretary.

COMMITTEE TO COOPERATE WITH SCHOOL OF JOURNALISM IN MAKING LOCAL ARRANGEMENTS FOR MEETING OF STATE PRESS ASSOCIATION.

Professor Lennes
Professor ELROD
Miss Woods.

Minutes of meeting of the Faculty of the State University held Thursday, Sept. 20th, 1917., at 10:00 A. M.

Members absent: Professors Burleigh, Neff, Pope, Scheuch, Schwalm, Valentine and Miss Buckhous.

Minutes of meeting of Sept. 18th were read and approved.

Prof. Carey reported that the schedule of classes for the coming quarter was ready for the printer and that he would be glad to consult with members of the faculty concerning their schedule before the material is finally submitted to the printer.

Recommendations made by the Committee on the Advisory System were read by Prof. Daughters (See Exhibit E) On motion made and seconded, the recommendations were adopted.

President Sisson asked that definite action be taken at this time concerning the new course "College Education", or Education 10. Motion made by Dr. Rowe that the course for the first quarter be approved. Seconded and carried. The official announcement of the course follows:

Education 10, College Education, Fall Quarter, 1 cr. hour required of all Freshmen, open to others 1917-18; given by President Sisson, Professor F. O. Smith and others. Lectures; collateral reading; papers; conferences final examination.

The following tentative outline of the work of the second and third quarters was given for information of the faculty:

Winter Quarter. University Lectures, or course similar to Education 10, "How the University Equips for Vocation and Life": Departments of study and Professional Schools.

Spring Quarter: "The Life of Man"--biological; intellectual; volitional; spiritual; institutional, etc.

Professor Carey mentioned the fact that the course "College Education" would increase the amount of work required of Freshmen to 17 hours, or one hour more than the maximum amount now allowed.

Prof. Maxo suggested that Elem. German and French be given three times a week instead of four, thus reducing the credit to conform to the required number of hours. There being no objection, President Sisson announced that these courses would be arranged for three periods per week.

Dr. Jesse presented the matter of a 5 hour course in Chemistry which has been given for several years for Freshmen who have had a year of Chemistry in high school, stating that the students taking this course would be carrying one credit hour more than the maximum allowed.

On Motion made and seconded, the matter was referred to a committee composed of the Schedule Committee, Chairman of the Scholarship Committee, Dr. Jesse and President Sisson, with power to act. Motion carried.

Prof. Casey suggested that a circular or hand book be published and that a committee be appointed to prepare the material for the same. On motion made and seconded, such a committee was authorized.

The following course to be offered by the Physics Department was approved: the third quarter, Elem. Physics (for music students) 3 hrs. credit, without their having had the first and second quarters of same.

Motion by Mr. Casey that the faculty adjourn to meet Tuesday, Sept. 25th, at 10:00 A. M.

President Sisson asked as a general procedure, in order to facilitate the handling of the business, that all committees and other members of the faculty who wish to present matters to the faculty, to see him in advance of the meeting.

Meeting adjourned.

Stella Stillwell
Secretary.

Committee on Students Handbook:

Professor Rowe
Professor Coffman
Professor Kirkwood
Mrs. Jameson.

Comm. on Advisors.

Professor Scheuch, Pres.
Prof. Elrod
Prof. Carey
Prof. Levine
Prof. Corbin
Prof. F. O. Smith
Prof. Kirkwood
Prof. Aber
Miss Faust
Prof. Thompson.

College Education

German & French

Chemistry

Hand Book of Information

Music & Physics

President

Distributing Committee.

Professor Batemen, chairman
Professor Pope
Professor Merrill.

Minutes of meeting of the Faculty of the
State University held Tuesday, Sept. 25th, 1917. at
10:00 A. M.

Members absent: Professors Aber, Lennes,
Merrill, Pope, Schwalm, Stone, Underwood, Valentine,
Miss Corbin, Miss Faust, and Miss Woods.

Minutes of meeting of Sept. 20th were read and
approved.

Special Students

President Sisson asked that the Scholarship
Committee initiate a study of special students, including
age requirements with a request that they report to the
faculty at their earliest convenience.

The Chairman of Departments were asked by
President Sisson to remain for a short time at the close
of the meeting.

*U.S. Public Service
Reserve.*

President Sisson announced that members of
the faculty would be given an opportunity to enroll in the
United States Public Service Reserve, blanks for this
purpose having been written for.

Junior Certificate

Dr. Sisson then asked that the Chairman of the
Committee on Admission and Registration consider the
question of a Junior Certificate, to mark the completion
of the work of the Junior College.

Dr. Kirkwood was called upon to present
certain proposed amendments by the Scholarship Committee
to the rules of the faculty now in effect, to conform
to the new conditions under the quarter system.
(See Exhibit "F").

Motion made by Dr. Kirkwood and seconded that
the proposed amendments be adopted.

Clauses 1 and 2 of the reports were adopted
and are as follows:

Quarter System

*Scholarship
&
Attendance
Rules.*

1. The Scholarship Rule

Section 2. "The first scholarship report on
delinquent students shall be made 4 weeks after the
opening of the semester and thereafter at intervals
of 4 weeks." etc. To be amended to read "3 weeks
after the opening of the quarter, and again 4 weeks
later."

2 The Attendance Rule.

Section 1. "If a student is absent from classes
17 times during one semester one credit shall be
deducted from the total of his credits acquired, and
an additional credit deducted for each additional
17 absences or major fraction thereof;" etc. To be
amended to read "12 times during one quarter" and "
for each additional 12 absences," etc.

Motion made by Dr. Rowe and seconded that
Clause 3 be referred to the Scholarship Committee
with power to advise with the officials of the
Northwest Conference.

Amendment to this motion made by Mr. Casey that the matter be referred to the Athletic Committee with power to advise with the officials of the North west Conference concerning eligibility of athletic contestants, Seconded and carried.

Athletic
Eligibility

In regard to Clause 4, Suggestion made by Dr. Jesse that some conformity be used in regard to eligibility of contestants for Competitive Prizes and Athletics.

Competitive
Prizes

On motion by Dr. Rowe, the matter was laid on the table until action is taken by the Athletic Committee concerning Clause 3.

Prof. Bateman then presented by charts on the blackboard data concerning the effect of the Rule on Attendance now in force, showing that its operation during the past year materially reduced the number of absences from classes.

Attendance

Dean Whitlock read the report of the joint committee, consisting of the Scholarship Committee and the Committee on Student Affairs, which met for the purpose of discussing the matter of initiation and pledging in Fraternities and Sororities. On motion by Dean Whitlock and seconded, the following recommendations made by the committee were adopted:

- (1) That Freshmen shall not be initiated prior to the close of the second quarter and must at the time of initiation have satisfactorily completed twenty-four hours, or in case of continuous courses, must be satisfactorily carrying enough work to make twenty-four hours at the University of Montana as certified by the Scholarship Committee.
- (2) that in the case of sororities, pledge day be fixed for October 20th. 1917. No request for a change has been made by the boys as to pledge day and none is recommended.
- (3) that as an emergency measure for this year, boys who are pledged may be permitted to live at the Fraternity houses as soon as pledged.
- (4) that the freshman girls who are initiated in Sororities may live in Sorority houses after initiation, but not before, that is, after the end of the second quarter.

Initiation

Professor Casey announced a luncheon to be held at 12 o'clock by the Chamber of Commerce at the Palace Hotel in honor of Dr. Sisson.

Luncheon

Mrs. Jameson spoke concerning the housing of students and asked that girls not yet located be sent to her office, stating that the list in her office would provide for 60 or 70 girls.

Housing
of
Students

The annual reception given by the faculty for the students was discussed.

Motion was made and seconded that the Committee on Student Affairs with the addition of Dr. Elrod and Prof. Carey be given power to act concerning this reception.

Faculty
Reception

*Faculty
Reception
to
Students*

The question of financing the affair being discussed by Prof. Daughters and others, Dr. Sisson stated that the matter would be taken up immediately with the Chancellor,, with a view of ascertaining whether or not University funds might be used for financing the affair.

Meeting adjourned.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held Oct. 2nd, 1917, at 4:40 P.M.

Members absent: Mr. Bangs, Mr. Burleigh, Miss Buckhous, Miss Corbin, DeLoss Smith and Miss Swens

Minutes of meeting of Sept. 25th were read and approved.

Pledge Day

A petition was presented signed by the Interfraternity Council and recommended to the faculty by the Chairman of the Scholarship Committee and Chairman of the Committee on Student Affairs, asking that pledge day for the men's fraternities be set forward to October 20th. On motion made by Dr. Rowe a seconded, the petition was granted.

*Petition -
Emerson Stone*

A petition was read signed by Mr. Emerson Stone and recommended by the Committee on Admission and Registration, in which Mr. Stone asks to be exempt from the language requirement for the A.B. Degree because of defective eyesight. On motion made by Dr. Rowe and seconded, the petition was granted.

The following recommendation from the Committee on Student Affairs was read by Dean Whitlock:

To the President and Faculty of the State University

The Committee on Student Affairs, to which has been referred the matter of the reception of new students, are of the opinion that such a reception should undoubtedly be given at the beginning of each year and should be designated as a University reception. We are also of the opinion that the expense of this reception should not be borne in whole or in part by the students or faculty of the University. We are sure that the President is making every reasonable effort to have this expense met out of some University fund, and in view of the present emergency and the lack of time necessary to make this arrangement, it is the recommendation of the committee that the reception be given on Saturday evening and that in case no arrangement can be made to take care of the expense, the faculty will do so by assessment based on salary. This recommendation applies, to this year only and is made with the feeling that the expense of all such functions should be provided for by the State.

Respectfully submitted,

(Signed) A. N. Whitlock,

Chairman.

*Faculty Reception
to Students*

President Sisson announced that it was his intention to recommend to the Chancellor immediately upon his return from the East that the expense of this function be met by University funds.

Faculty Reception

Professor Carey, as Chairman of the Schedule Committee, asked that any changes made in the schedule be reported to him in order that two classes may not be assigned to the same room.

The President reported that as a result of exhaustive consideration and conference with faculty members most concerned, he desired to recommend to the faculty that for the immediate present, Military Drill and Physical Education for men should be consolidated, the details of the plan to be subject to the approval of a committee of five.

Phys. Ed.
Mil. Drill.

Motion made by Dr. Rowe and seconded by Dr. Lennes that the President's recommendation be approved. Carried.

Motion made by Dr. Elrod and seconded that regular faculty meetings be held on the first Tuesday of each month at 4:40 P.M. Carried.

Regular Faculty Meetings

Meeting adjourned.

Steele Stillwell
Secretary.

Minutes of a special meeting of the Faculty of the State University held November 2nd, 1917, at 4:40 P.M.

Members absent: Professors Bangs, Burleigh, Cleary, Levine, Neff, Scheuch, DeLoss Smith, F. O. Smith, Miss Buckhous, Miss Faust, Miss Hughes and Miss Swenson.

Minutes of meeting of October 2nd were read and approved.

President Sisson announced that the Chancellor and the Local Board had approved the request of the faculty that the expense of the annual reception given by the faculty to the students be met by University funds.

Faculty Reception
Loc. Board

Professor Casey, as Chairman of the Convocation Committee, asked that all 10:30 classes be dismissed promptly on the days that convocations are held.

A petition signed by Mr. Philip Daniels and recommended to the faculty by the Committee on Admission and Registration was read, in which Mr. Daniels asks that the language requirement for the B. A. Degree be satisfied with one year of German in the University, having completed four years of Latin in High School. On motion made by Dr. Rowe and seconded, the petition was approved.

Petition
Phil Daniels

At the request of President Sisson, Dr. Rowe presented a report of a committee appointed for the purpose of considering grades given to students who withdrew before the close of last semester and who were not approved by the War Emergency Board. (See Exhibit "G"). The Committee recommended that these grades be approved. Motion made by Dr. Rowe and seconded by Mr. Mollet that the committee's recommendation be approved. Motion made by Dr. Lennes that the matter be laid on the table.

Withdrawal of students not approved by War Board

Dr. Lemmes withdrew his motion and offered the following substitute motion: that in view of the unsettled conditions caused by the war, these grades be approved. Motion made by Professor Carey and seconded that the matter be laid on the table. Motion carried.

Moved by Dr. Kirkwood and seconded by Dr. Coffman that the joint recommendation of the Committees on Scholarship and Athletics be adopted, viz., that the athletic rules of the Pacific Northwest Intercollegiate Conference as revised December 2nd, 1916, be formally accepted by this faculty with the exception of Rule 5, for which the following is substituted:

"No student shall represent the State University of Montana in any intercollegiate game or contest unless he is carrying satisfactorily at the time of the last preceding regular scholarship report at least three-fourth of the maximum number of hours of instruction for which he is normally permitted to register."

Motion carried.

As Chairman of the Bulletin Board Committee, Mr. Schwalm asked that the faculty report to him any suggestions they may have concerning a better plan for the bulletin board.

There being no objection, President Sisson announced that the next faculty meeting would be held on Tuesday, November 13th.

Meeting adjourned.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held Tuesday, November 20th, 1917, at 4:40 P.M.

Members absent: Professors Bangs, Bateman, Burleigh, Graff, Haxo, DeLoss Smith, Whitlock, Miss Buckhous, and Miss Swenson.

Minutes of the meeting of November 13th were read and approved.

The following recommendation of the Military Committee was read:

"That the number of credits requisite to graduation be increased by six.

That women be given six credits for the course of Physical Education.

That men be given twelve credits for the course of Physical Training and Military Science.

That no student be excused from the required courses in Physical Instruction for Women and Physical Instruction and Military Science for men after January 1st, 1918, except on the recommendation of a reputable physician. That these provisions shall be applicable to all four year students who graduate on or after the June Commencement, 1920.

This recommendation regarding the change in number of credits requisite for graduation shall not be applicable to students of Junior or Senior standing at the present time; for women of present Sophomore standing the number of credits requisite for graduation shall be increased by three instead of six."

*Athletic
Eligibility
Rules.*

*Bulletin
Board.*

*Duplicated
page 292*

Suggestion was made by President Sisson that a larger committee be formed to consider the matter, consisting of the Committee on Military Affairs, Chairman of the Scholarship Committee and Chairman of the Committee on Admission and Registration. Suggestion was made by Dr. Coffman that the Chairman of the Schedule Committee also be included on the committee.

Motion made by Dr. Elrod and seconded that such a committee be formed. Carried.

Dr. Kirkwood then presented by outlines on the blank board certain proposed cards to be used in connection with the student advisory system.

Referring to a memorandum from the Chancellor's office, President Sisson announced that members of the staff or employees who wish leave of absence from the institution should secure permission from the President, who is required to report such absence to the Chancellor.

Motion was made by Dr. Elrod that the Athletic Committee be given power to select a delegate to represent this institution in the meeting of the Pacific Northwest Intercollegiate Conference. Seconded and carried.

Mr. Howard M. Jones, of the English Department, announced the sending of a periodical news letter to magazines publishing school news and asked the cooperation of the faculty, first, in revising the list of magazines and, second, in furnishing items of information which can be published in such bulletins.

President Sisson announced that the State Board of Examiners had refused to authorize the payment of any travelling expenses for members of the faculty who attend the State Teachers' Meeting.

The faculty adjourned to meet the first Tuesday in December.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held Tuesday, November 13th, 1917, at 4:40 P.M.

Members absent: Professors Bangs, Burleigh, Daughters, Haxo, Howard, Jesse, Jones, Levine, Neff, DeLoss Smith, Stone and Miss Swenson.

Minutes of meeting of November 2nd were read and approved.

The matter of withdrawal of students before the close of last semester who were not approved by the War Board and to whom passing grades were given, was again presented, action concerning this matter having been deferred at the last faculty meeting. Motion made by Dr. Rowe and seconded that the grades given to these students be approved. Carried.

Withdrawal of
students
not approved
by War Board

Duplicated
page 292

The Committee on Military Affairs made the following recommendation:

"That two credits per quarter be given for the course of Military Science and Physical Education and that students exempted from these courses be required to take an equal amount of credit work in some other department for graduation, and

That a committee of which Professor Ina Gittings be chairman, be appointed to look into the question of credits to be given women students taking Physical Education.

On motion made and seconded, the matter was referred back to the committee for further consideration, with provision to take into consideration credit to be given women students in Physical Education.

Recommendation made by the Committee on Admission and Registration as follows:

That the practice of students leaving early and receiving full credit for work at the end of the quarter be discouraged.

The committee (also) recommends that only in exceptional cases and by petition to the faculty should students be permitted to make up work by correspondence or otherwise unless through the Public Service Department if they withdraw from the University earlier than two weeks before the end of the quarter.

In order to obtain permission to make up work as above stated, the student must first get the approval of his adviser. He must then file this application with the instructor concerned giving reasons for his withdrawal. If the instructor approves, he shall file his action, together with the student's petition, with the Scholarship Committee. The Scholarship Committee, after passing upon the case, shall file everything concerning the case with the Registrar. Students who withdraw from the University before the end of a quarter and who make no arrangement for credit shall be marked "W" with the grade while present attached, as "W" - grade of B while present."

On motion made by Dr. Rowe and seconded, the recommendation was approved.

The Committee on Admission and Registration made the following recommendation: that entrance credit and credit for all college work done in the official Universities of the Latin American States be recognized by the State University of the University of Montana. (See Exhibit "H").

On motion made by Dr. Rowe and seconded, the recommendation was approved.

On motion made by Dr. Kirkwood and seconded, the following rule was adopted:

"That all athletic eligibility lists of students shall be prepared by the Faculty Committee on Athletics. The lists shall be presented to the Scholarship Committee who will pass upon all matters of academic record and standing in this and other institutions and be signed by the Chairman of the Scholarship Committee. The Committee on Athletics shall pass upon all other qualifications and the lists shall be signed by the Chairman of this Committee."

On recommendation of the Dean of the Law School and the Committee on Admission and Registration, Mr. D. A. Stephenson was recommended by the faculty to the State Board of Education to receive the Degree of Bachelor of Laws.

Credit -
Phys. Ed.
Mil. Drill.

Withdrawal
of
Students

Latin Amer.
Universities.

Athletic
Eligibility

D.A. Stephenson
Degree.

The following recommendation made by the English Department was presented:

1. That we as a faculty approve the principle of simplified spelling.

2. That we approve the simplified spelling of the twelve words adopted by the National Educational Association in 1898: tho, altho, thru, thruout, thoro, thorofare, thoroly, catalog, pedagog, program, prolog.

3. That we approve the simpler and shorter of the alternative spellings authorized by standard dictionaries: e.g., quartet, not quartette; sulfur, not sulphur.

4. That we recommend to Chancellor Elliott and the other units of the University of Montana the approval of the above recommendations, and the adoption of the twelve words for use in the publications of the University of Montana.

Motion made by Dr. Coffman and seconded that the recommendations be approved.

An amendment was made to this motion by Dr. Kirkwood to strike out section 4. Motion seconded and lost.

The original motion made by Dr. Coffman was voted upon and carried.

The following new courses were approved by the faculty:

Department of Economics and Sociology:

"International Relations" (3 cr.) to be offered the second quarter by Mr. Levine.

Department of English:

"Seminar in English for Senior College and Graduate Students."

Individual readings in the field of the student's interests; investigations and reports; personal conferences. Field for 1917-18, The Nineteenth Century. (3 credits). To be offered by Professors Coffman and Jones in cooperation with members from other departments.

Department of Botany:

1. Botany of Range Plants. Two lectures and two laboratory periods per week during the second quarter. For forest rangers. A slight modification of the course previously given as Grazing.
2. Forest Botany. Two lectures and one laboratory period per week during the second quarter. A study of the life history and classification of trees. A modification of the range course previously given as Botany and Silviculture.
3. History of Botany: Two lectures per week during the second quarter. A treatment of the development of Botany leading to a proper perspective and appreciation of the science.

(Courses 1 and 2 are to be given in the Ranger School, course 3 in the regular college work.)

In this connection, President Sisson suggested that more deliberation be given in approving new courses and mentioned a plan of having a "Committee on Curriculum" which matter would be presented to the faculty at a later date.

Simplified
Spelling.

New Courses

Committee
on
Faculty
Affairs.

Dr. Elrod, as Chairman of the Committee on Faculty Affairs, stated that the amount of money in the faculty fund is exhausted and in making another assessment, it was thought by the committee that one-tenth of one percent of the annual salary of each member would be sufficient to take care of the business of the present year. Dr. Elrod asked that the authority given to this committee last year be continued. A motion to that effect was made by Dean Whitlock, seconded and carried.

The faculty adjourned to meet on November 20th; or in case the State Teachers' Meeting is not held on the 27th, the next faculty meeting to be held on the 27th.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held Tuesday, November 20th, 1917, 4:40 P.M.

Members absent: Professors Bangs, Bateman, Burleigh Graff, Haxo, DeLoss Smith, Whitlock, Miss Buckhous and Miss Swenson.

Minutes of the meeting of November 13th were read and approved.

The following recommendation of the Military Committee was read:

"That the number of credits requisite to graduation be increased six.

That women be given six credits for the course of Physical Education.

That men be given twelve credits for the course of Physical Training and Military Science.

That no student be excused from the required courses in Physical Instruction for Women and Physical Instruction and Military Science for men after January 1, 1918, except on the recommendation of a reputable physician. That these provisions shall be applicable to all four year students who graduate on or after the June Commencement, 1920.

This recommendation regarding the change in number of credits requisite for graduation shall not be applicable to students of Junior or Senior standing at the present time; for women of present Sophomore standing the number of credits requisite for graduation shall be increased by three instead of six."

Suggestion was made by President Sisson that a larger committee be formed to consider the matter, consisting of the Committee on Military Affairs, Chairman of the Scholarship Committee and Chairman of the Committee on Admission and Registration. Suggestion was made by Dr. Coffman that the Chairman of the Schedule Committee also be included on the committee.

Motion made by Dr. Elrod and seconded that such a committee be formed. Carried.

Dr. Kirkwood then presented by outlines on the

Requirements
for
Graduation
Phys. Ed.
&
Mil. Drill

blackboard certain proposed cards to be used in connection with the student advisory system.

Referring to memorandum from the Chancellor's Office, President Sisson announced that members of the staff or employees who wish leave of absence from the institution should secure permission from the President, who is required to report such absence to the Chancellor.

Motion was made by Dr. Elrod that the Athletic Committee be given power to select a delegate to represent this institution in the meeting of the Pacific Northwest Conference. Seconded and carried.

Mr. Howard M. Jones, of the English Department, announced the sending of periodical news letters to magazines publishing school news and asked the cooperation of the faculty, first, in revising the list of magazines and, second, in furnishing items of information which can be published in such bulletins.

President Sisson announced that the State Board of Examiners had refused to authorize the payment of any travelling expenses for members of the faculty who attend the State Teachers' Association.

The faculty adjourned to meet the first Tuesday in December.

Stella Stillwell
Secretary.

Minutes of meeting of the Faculty of the State University held Thursday, December 6th, 1917, at 4:40 P.M.

Members absent: Professors Bangs, Bateman, Burleigh, Casey, Howard, W. N. Jones, Kirkwood, Scheuch, Schwalm, F. O. Smith, Stone, Underwood, Whitlock, Miss Buckhous, Miss Faust, Miss Swenson.

President Sisson suggested the advisability of the use of "blue books" by all departments in giving examinations to students. The Business Manager was requested to look into the matter of the cost of a sufficient number of these books to supply all departments.

On motion by Dr. Rowe and seconded, the following resolutions concerning the Quarter Centennial celebration were adopted: that it is the sense of this faculty that the Quarter Centennial celebration be held twenty-five years after the actual opening of the institution and the beginning of class work.

The President requested the Superintendent of Buildings and Grounds and the Committee on Student Affairs to look into the matter of smoking on the campus and in the buildings, danger of fire being mentioned in this connection. The President also asked that the Committee on Student Affairs confer with the Student Council regarding this matter.

Owing to the probable decrease in attendance during the Spring Quarter, the President asked that all faculty members who could conveniently take leave of absence during the Spring Quarter and return for the

Leave of
Absence

Delegate -
Pac. N.W. Con.

Periodical
News Letter

State
Teachers
Assoc.

Blue Books.

Quarter
Centennial

Smoking
on
campus.

Leave of
Absence

12 week
Summer
Quarter

Delinquency-
Students

Registration-
2d Quarter

Examination
Schedule

Requirements
for
Graduation
Phys. Educ.
Mil. Drill

Summer Quarter, to notify him at an early date. In this connection, the President mentioned the advisability of having a twelve weeks Summer Session on account of conditions caused by the war.

President Sisson then asked the faculty to give more attention to scrutiny of individual cases in delinquency among the students.

Dr. Rowe, as Chairman of the Committee on Admission and Registration, announced that registration for next quarter would be held from 9:00 to 12:00 A.M. and from 2:00 to 5:00 P.M. during the week beginning December 17th and ending December 21st, and requested that faculty members be in their offices during that time or post notices indicating where they might be found. He also announced that the late registration fine would be charged to all present enrolled students not registering within that time.

Motion was made by Dr. Elrod that the present enrolled students be not required to pay their registration fees before January 10th, 1918. Seconded by Mr. Daughters and carried.

On motion made by Professor Carey and seconded, the following schedule for final examinations was approved:

FINAL EXAMINATION SCHEDULE

First Quarter, 1917-18.

Wednesday, Dec. 19th

8:30-10:30 Examination for classes meeting M.W.F. at 8:30
10:30-12:30 Examination for classes meeting M.W.F. at 10:30
2:00-4:00 Examination for classes meeting M.W.F. P.M.

Thursday, Dec. 20th

8:30-10:30 Examination for classes meeting T.Th.S. at 8:30
10:30-12:30 Examination for classes meeting T.Th.S. at 9:30
2:00-4:00 Examination for classes meeting T.Th. P.M.

Friday, Dec. 21st

8:30-10:30 Examination for classes meeting M.W.F. at 9:30
10:30-12:30 Examination for classes meeting T.Th.S. at 10:30
P.M. Examination for classes meeting at 11:30 A.M.

Examination for classes meeting at hours other than the above to be arranged by the instructors in charge of such classes.

Professor Thompson of the Scholarship Committee suggested that leave of absence should not be granted to students who do not present their request to the Scholarship Committee and secure their approval in advance.

The committee appointed for the purpose of considering the matter of credit for Physical Education and Military Science reported as follows:

That the number of credits requisite for the Degrees of B.A. and B.S. be increased to 186, of which six shall be for physical education for women and twelve shall be for physical education and military science for men. That no student be excused from the required courses in physical instruction for women and physical instruction and military science for men after January 1, 1918, except upon approval by the faculty.

This recommendation regarding the change in number of credits requisite for the degrees of B.A. and B.S. shall not be applicable to students of Junior and Senior standing at the present time; for women of present Sophomore standing the credits requisite for the Degrees of B.A. and B.S. shall be increased by four instead of six.

In case of students who enter the University in Junior or Senior standing it shall be considered that the requirements for military science and physical education shall have been satisfied. That it be optional with students ^{regular} 27 years old and upwards whether they shall take physical education and military science.

It is recommended to the faculty that a committee for exemption for women and another committee for exemption for men to investigate all student requests for exemption from the foregoing courses be appointed and that the physical instructor for men, the commandant, and the physical director for women be ex-officio members of these committees.

(The following note is added to the report by the Schedule Committee:

To enable these provisions to be carried out at the coming quarter there shall be three sections in physical education offered for Freshmen women and two sections offered for Sophomore women.)"

Motion made by Dr. Rowe and seconded that the report be approved.

An amendment was made to this motion by Professor Neff that in paragraph three, the age limit be 31 instead of 27. Motion seconded and lost.

The original motion was voted upon and carried.

Meeting adjourned.

Stella Stillwell
Secretary.

Requirements
for Graduation
Phys. Educ. &
Military Drill.

note
Blank pages 301-400
Filing office supply
Section 2 County, MS
Section returned to book
5/2/23 HHS.
No. 0642.